

**THE TAMILNADU INDUSTRIAL INVESTMENT CORPORATION
LIMITED**

(Government of Tamilnadu Undertaking)

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ABBREVIATIONS

AGM	Assistant General Manager
AG	Accountant General of India
AMC	Annual Maintenance Contract
BB	Backward Blocks
BM	Branch Manager
BSC	Branch Sanction Committee / Branch Settlement Committee
CGM	Chief General Manager
CLCS	Credit Linked Capital Subsidy Scheme
CMD	Chairman & Managing Director
DER	Debt Equity Ratio
DGM	Deputy General Manager
EC	Executive Committee
ED	Executive Director
EM	Entrepreneurs Memorandum
ETP	Effluent Treatment Plant
FD	Fixed Deposit
F & R	Finance & Resource Department
GM	General Manager
HRD	Human Resource Department
HRM	Human Resource Management
HoDs	Head of Departments
IE	Industrial Estate
ISO	International Organisation for Standardisation
KYC	Know Your Customer
LAA	Loan Administrative Assistant
LAO	Loan Administrative Officer
MD	Managing Director
MIS	Management Information System
Mi/Sm/Md.	Micro/Small/Medium
MoU	Memorandum of Understanding
NAMT	New Anna Marumalarchi Thittam
ND & ND	Non Discretionary and Non Discriminatory
NEF	National Equity Fund
NPA	Non Performing Assets
NSIC	National Small Industries Corporation Ltd.,
NOC	No Objection Certificate
OD	Overdues
OTL	Open Term Loan
OTS	One Time Settlement
PEO	Project Evaluation Officer
P & M	Plant & Machinery
PL	Privilege Leave
PSC	Preliminary Screening Committee
PSU	Public Sector Undertakings
PIR	Project Information Report
QMS	Quality Management System
R & D	Research & Development
RM	Regional Manager
SEZ	Special Export Zone
SIDCO	Small Industries Development Corporation of Tamilnadu Ltd.,
SIDBI	Small Industries Development Bank of India
SIPCOT	State Industries Promotion Corporation of Tamilnadu Ltd.,
SRM	Senior Regional Manager
SMERA	Small and Medium Enterprises Rating Agency
SME	Small and Medium Enterprises
TANSTIA	Tamilnadu Small and Tiny Industries Association
TL	Term Loan
TIIC	Tamilnadu Industrial Investment Corporation Ltd.,

BACKGROUND

The parliament has enacted the Right to Information Act 2005 to set out the practical regime of right to information for the citizens of India, to secure the access to the information available under the control of the Public Authorities, to promote transparency and accountability on the working of every public authority. Section 3 of the Act provides that all citizens shall have the right to information subject to the provisions of the Act and "Information" means any material in any form including records, documents, memos, e-mails, opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, papers, samples, models, data, material held in any electronic form and information relating to any private body which can be accessed by a public authority under any other law for the time being in force.

The Tamilnadu Industrial Investment Corporation Limited (TIIC) is a government company incorporated under the Companies Act, 1913 and continues to be a government company and it is a public authority under Section 2 (h) of the Right to Information Act. In view of the mandatory requirement, it is necessary for the TIIC to publish this hand book containing information under the Right to Information Act.

Objective of the Handbook

The primary objective of this handbook is to provide the necessary information to the person interested in knowing the information of TIIC.

Every endeavor is made in providing all information, duties and responsibilities of the officers in TIIC in discharging their functions in achieving the avowed objects of the organization. This handbook contain all necessary information in detail, procedure followed in decision making, records maintained and used by the employees, directory of officers and employees, details of Assistant Public Information Officers, Public Information Officer and the Appellate Authority of TIIC.

ORGANISATION

1. The particulars of Organisation:

1.1 Organisation:

The Tamilnadu Industrial Investment Corporation Limited (TIIC), a government company incorporated under the Companies Act 1913 and continues to be a government company under the Companies Act, 1956 and 1913. The authorised share capital of the company is Rs.350 Crores and the paid up capital of the company is Rs.321 Crores.

1.2 Board of Directors :

TIIC is governed by Board of Directors. The Government of Tamilnadu nominates the Chairman, Managing Director, and three more directors representing MSME, Industries, and Finance from Government of Tamilnadu. SIDBI nominates one director as its representative in the Board. Government of Tamilnadu also nominates one more Director as recommended by SIDBI in the Board in the non ex-officio category and such Director to retire by rotation. All the other four independent directors are appointed by Board with the approval of the shareholders at the Annual General Meeting.

For the details of Directors, please click here.
<http://www.tiic.in/directors.asp>

1.3.The various departments in the organization, specific duties and powers vested to the Officers concerned are as detailed below:

Loans Monitoring / Recovery & Rehabilitation, Public Grievances/GES/EDS	General Manager
Projects, Subsidy (Including Claims)	General Manager
Funds & Resources, & Systems	Deputy General Manager
Management Information System	Deputy General Manager
Human Resource Management Division, Estate Division, Expenditure Division & Legal	Deputy General Manager
Internal Audit and ISO	Deputy General Manager

Policy Planning, Development & Marketing	Assistant General Manager
Board & Secretarial Department	Company Secretary

TIIC has 6 Regional Offices, 25 regular Branch Offices and 6 Field Offices spread all over Tamilnadu. For details please click here : <http://www.tiic.in/branch.asp>

Each Regional Office is headed by a Regional Manager and the Branch Office is headed by the Branch Manager designated from time to time. The Field Office is managed by an Officer designated.

FUNCTIONS OF THE ORGANISATION

2. Functions of the organization & Types of Assistance :

TIIC as a State Level Financial Institution, offers financial assistance to various manufacturing industries such as large, medium, small and micro industries including service sector under various schemes :

- Term Loans
- Working Capital Term Loans.
- Discounting of Bills for TNEB, TWAD, TNPL and RPLMSC.

2.1.Schemes Operated :

a) SCHEME FOR ECONOMICALLY BACKWARD ENTREPRENEURS :

Entrepreneurs Development Scheme (EDS) – New scheme for the economically weaker section entrepreneurs.

b) New Entrepreneur cum Enterprise Development Scheme (NEEDS):

Financial assistance under New Entrepreneur cum Enterprise Development Scheme (NEEDS) for Micro & Small Enterprises (MSEs) has been introduced by the State Government to enable educated youth to become first generation entrepreneurs. Financial assistance is provided through Banks / TIIC for eligible candidates under this scheme. Entrepreneurs are eligible for 25% capital subsidy and 3% interest subvention under the NEEDS.

c) SCHEMES FOR MANUFACTURING ENTERPRISES

- General Scheme for New and Expansion Project
- Micro/Small Enterprises Funding Scheme (MSEF)
- Single Window Scheme (SWS)
- Equipment Finance Scheme (EFS)
- Revised and Restructured Technology Upgradation Fund Scheme (RRTUF) for Textile Industry
- Working Capital Term Loan (WCTL) for Manufacturing/Processing Industries and Job Order Industries
- Scheme for take over of high cost borrowers/Switchover Loan Scheme/ Funding of second hand machinery (Imported and Indigenous)
- "TIIC's Liquidity Stimulus Package" for easing difficulties of Micro, Small and Medium Sector Enterprises
- Solar Power Projects Scheme
- Corporate Loan Scheme

d) SCHEMES FOR SERVICE ENTERPRISES

- Information Technology Scheme
- Hotels Scheme
- Hospital Scheme
- Commercial Complex / Convention Centres/Community and Marriage Halls
- Warehousing / Cold Storage
- Corporate Loan Scheme

e) SCHEMES FOR POWER GENERATION

- Wind Power Project (new & used)
- Generator Loan

f) Short Term assistance by way of Bill Finance Scheme to

- TANGEDCO suppliers
- TANTRANSCO contractors
- TWAD Contractors
- TNPL vendors

g) Funding of Working Capital needs of Contractors of State Govt./State Govt. Agencies:

- Contractors Credit Scheme

h) SCHEMES FOR QUALIFIED PROFESSIONALS

- My Doctor Scheme
- Doctor Plus Scheme

i) TRANSPORT OPERATOR SCHEME

- Auto Rickshaw Loan
- Tourist Cabs
- Heavy Public Carriers (Lorries)
- Omni Bus

For further details of the schemes, please click here :

<http://www.tiic.in/schemes.html>

2.2 Eligible activities:

The assistance of the TIIC is available to the concern engaged in or proposing to be engaged in:-

- Manufacturing, processing or preservation of goods
- Service sector
- Generation of electricity or any form of power including wind mills
- Setting up of nursing homes and purchase of electro medical equipments
- Hotels and Restaurants
- Purchase of public carrier vehicles for material / goods transportation and for transport of passengers.
- Facilities for preservation of marine products and food item including cold storage
- Commercial complex / Warehouse, cold storage / marriage hall / community hall
- Computer Training Institutions / I.T projects including I.T Parks

2.3. Quantum of Loan Assistance:

TIIC provides Term Loan assistance normally upto a maximum of Rs.1500 lakhs to Proprietary and Partnership concern. In respect of Limited Companies normally a maximum term loan assistance of Rs.3000 lakhs can be considered. However higher loan assistance may also be considered for bigger projects on a case to case basis.

The Board of TIIC has delegated appropriate powers for sanction of loans to the Branch Manager, Branch Sanction Committee and Regional Loan Sanction Committee, Executive Committee and the Board. Details of sanction power are at **Annexure VII**.

2.4. How to apply:

For getting financial assistance from TIIC, one has to apply in the prescribed application and the applications are available in all the TIIC Offices. There are separate applications for certain schemes. Application for financial assistance to industrial units can also be downloaded from TIIC's website http://www.tiic.org/appln_download.html and application is issued free of cost.

2.5. Appraisal of Project by TIIC:

TIIC appraises the project for its management capacity, technical feasibility, financial and economic viability while sanctioning loan. The applicant should satisfy TIIC regarding the scope for marketing and furnish the details of the cost

of production, cash flow etc., to assess the pay back period and for assessing the various financial ratios / norms.

2.6. Rate of Interest :

For the interest rate structure for various loans, please click here :

http://www.tiic.in/int_rate.html

2.7. Financial Norms:

Following financial ratios are considered as favorable in appraisal of a project :

i) Debt Equity Ratio:

The maximum debt equity ratio (DER) for both small and medium enterprises shall be 2:1.

ii) Promoter's Contribution:

Promoter's contribution varies from 15% to 40% depending upon the scheme of assistance. It also depends on complying the DE ratio. A higher promoter's contribution will be fixed, if the risk perception of the proposal is high.

iii) Collateral Security:

In addition to primary security of assets, collateral security is also stipulated based on the risk perception of the proposal.

iv) Repayment period:

Loan repayment is generally spread over a period of 3 & ½ years to 9 years with a moratorium ranging from 3 months to 2 years depending on the project and the cash flow projections.

2.8 Subsidies from Government :

TIIC is the implementing agency for various capital subsidies of State Government in respect of its assisted units. TIIC is also the nodal agency for select Central Government Subsidies like Credit Linked Capital Subsidy, Revised and Restructured Technology Upgradation Fund (RRTUF), etc. in respect of its assisted units. TIIC gives subsidy bridge loans against eligible subsidies to the eligible units assisted by it, helping them to implement their projects on schedule. For details, please click here. <http://www.tiic.in/incentives.html>

**The Norms Set By The Corporation For Discharge of
Functions**

2.9. The norms set by the Corporation for discharge of functions :

Quality Policy :

The Corporation has obtained an ISO 9001:2008 Certification under "Quality Management Systems" (QMS) for sanction of loans. The Corporation is discharging its functions under the norms prescribed in ISO 9001:2008 Certification and the Lead Time fixed for sanction of loans.

"TIIC is committed to achieve excellence in formulation and implementation of various schemes for the accelerated industrial development in the State of Tamilnadu by providing timely financial services to the satisfaction of its customers. It is also committed to lay down measurable standards for customer service and constantly improve its Quality Management System by the full involvement of the personnel at all levels".

Quality Objective Lead Time for sanction of loans :

Sl. No.	Authority	No. of Working Days	
		Loans	Bill Finance Limits
I	By Board	35	35
II	By Executive Committee	25	-
III	By Regional Loan Sanction Committee	25	14
IV	By Branch Sanction Committee	18	7
V	By Branch Manager	7	-

The certifying authority (BIS) has accorded ISO 9001-2008 license for the Quality Management Systems for sanction and disbursement for Head Office and Chennai Branch, TIIC Ltd.,

2.9.1. Norms set up in TIIC for sanctioning loans :

- Immediate issue of loan application to the applicant who requires in person and within 3 days by post.
- Immediate issue of acknowledgement for receipt of loan application form.

- Status of information about loan application within 5 days, if all the required particulars have been furnished with the application.
- Loan sanction within 18 working days by Branch Sanction Committee for loans upto Rs.100.00 lakhs
- Loan sanction within 25 working days for loans above Rs.100.00 lakhs and upto Rs.4.00 crores by RLSC and upto Rs.6.00 crores by Executive Committee.
- Loan sanction within 35 working days for loans of above Rs.6.00 crores by Board.
- Simultaneous scrutiny of legal documents within 15 working days, if, within office and 4 weeks if external legal advise is needed.

2.9.2. Requests for Loan:

Time limit for compliance of request for inspection of assets:

- 10 working days for requests not involving valuation of assets
- 15 working days for requests involving valuation of assets

Time Limit for compliance of requests for loan disbursal:

- 10 working days for inspection of site, machinery and building by TIIC officials
- 15 working days for inspection of site, machinery and building by external agencies

2.9.3. Time Limit for compliance of other requests:

- 45 working days from the date of receipt of full particulars for consideration of change in management in fit cases
- 30 working days from the date of receipt of particulars for request for time for payment of dues.

2.9.4. Complaints:

- E-mail facility to receive complaints/suggestions
- Immediate acknowledgment for all complaints received
- Reply to complaints normally within 30 working days.

2.9.5. Guidance and help:

- All 6 Regional Offices, 25 Branch Offices and 6 Field Offices in the State will guide and help the customers.
- Separate Entrepreneurs' Guidance Cell and Grievance Cell functioning at the Head Office, Chennai, guide citizens and redress their grievances in all matters.
- Separate Business Development Officers at Head Office and Branch Offices to guide entrepreneurs.
- Records maintained for receipt and disposal of complaints at Head Office, Branch Offices and Regional Offices.
- For the enquiry from entrepreneurs, immediate reply on their request along with our other schemes is being sent from our Entrepreneurs Guidance Cell at Head Office and respective Branch Offices are also advised to follow it up.

**POWERS & DUTIES OF
OFFICERS AND EMPLOYEES**

3) Powers and duties of Officers and Employees:

TIIC is governed by a Board of Directors consisting of Chairman, Managing Director, senior level Govt. Officers nominated as Directors, nominees of SIDBI and a retired senior Bank official as independent Directors. The day to day functions are administered by CMD / MD who is appointed by Govt. of Tamilnadu in consultation with SIDBI. The CMD / MD is assisted by officials at various levels to discharge the functions.

The Board delegates suitable powers to the Managing Director and the other officials of the Corporation for the smooth, effective and efficient functioning of the Corporation.

3.1 Head Office:

At the Head Office, the Chairman & Managing Director is assisted by General Managers / Deputy General Managers and other Senior Officers.

3.1.1. General Manager (LM&R/Recovery) :

The following departments are functioning under the control of the General Manager (L,M&R/Recovery) :

- Loans Monitoring & Rehabilitation
- Recovery
- Entrepreneur Development Scheme
- Public Grievances
- Mega Subsidy

3.1.2. General Manager (Projects) :

The following departments are functioning under the control of the General Manager (Projects) and he is assisted by Assistant General Managers and Senior Manager and Deputy Manager of the respective Departments :

- Project *
- Subsidy (including claims)
- Disbursement Monitoring

* including Disbursement relaxation notes.

3.1.3. Deputy General Manager (F&R/Systems) :

The following departments are functioning under the control of the Deputy General Manager (F&R, Risk Management & Systems) and he is assisted by Assistant General Manager and Managers of the respective Departments :

- Funds & Resources Department
- Systems

3.1.4. Deputy General Manager (MIS) :

- Management Information System

3.1.5. Deputy General Manager (Human Resource Management & Legal) :

The following departments are functioning under the control of the Deputy General Manager (HRM and Legal) and he is assisted by Assistant General Manager and Senior Managers :

- Human Resource Management Division/ Estate / Expenditure
- Training & Library
- Legal

3.1.6. Deputy General Manager (Internal Audit & ISO) :

- Systematic inspection and Internal Audit System in the organisation.
- He has to deal with vigilance matters.
- Anti-money Laundering.
- Responsible and follow-up of the ISO standards already introduced in the Corporation and expanding the scope of the ISO standards to various Branches in all the activities of the organisation.
- AG's Audit
- SIDBI's Inspection

3.1.7. Assistant General Manager (Policy Planning/Business Development & Marketing) :

- Preparation of corporate plans and policy document on loan policy.
- Fixing up targets for the branches and signing of MoU with Branches and Follow-up.

- Responsible for loan enquiries and handling of the clarifications sought for by the Branches. Also responsible for development of new products and marketing of various products of the Corporation at the corporate and field level.
- Responsible for conducting marketing and other development seminars /Special Business Campaign at various centers.
- Also meet the customers directly to explain the various schemes of the Corporation.
- Responsible for evolving various schemes in tune with the market situations / requirements.

3.1.8. Asst. General Manager (F & R) :

- Overall co-ordination and supervision of all accounting functions.
- Liaison with Statutory Auditors, Income Tax Authorities, etc.
- Co-ordination with the accounts departments of the branches.
- Responsible for preparation of accounts and Balance Sheet of the Corporation.
- Responsible for management of all liabilities of the Corporation.
- Fixing up of interest rates, raising of loans / OD's from Banks and other PSUs and follow-up of all investments.
- Assessment of market risk, credit risk and operational risk.

3.1.9. Assistant General Manager (LM&R/Recovery) :

- To introduce loan review mechanism, standard asset monitoring and identification of special mention accounts.
- To protect the slippage of standard accounts and also to upgrade the level of substandard accounts / NPA accounts.
- Recovery Department monitors the achievement of principal and interest targets of the Corporation.
- It focuses on major NPA accounts by reviewing the cases and taking suitable action either through OTS or reschedulement.
- Emphasize is placed on Compromise / Negotiated Settlement Schemes for loans above Rs.10.00 lakhs and on various modified OTS schemes in vogue for loans upto Rs.10.00 lakhs.

- Proposals received from Branch Offices seeking permission to proceed.
- Nodal Agency function for the petitions / grievances of customers addressed to CM's Special Cell / Department of Industries / Principal Secretary / Managing Director.
- Designated as the Corporate Insurance Executive to do the business of Corporate Agency in General Insurance and render services to the clients of the Corporation and to the Government Corporations.

3.1.10. Assistant General Manager (HRM&Estate) :

- He will look after all staff related matters including placement/ transfers/ promotions.
- All assets of the Corporation other than loan assets and investments, maintenance, additions, disposals and periodical expenditure.

3.1.11. Senior Managers (Law) :

- Responsible for giving advice/guidance on legal matters to Manager Gr.III/Deputy Manager/Senior Officer at Regional Offices and designated Legal Assistants at Branch Offices for completion of legal documentation.
- Responsible for monitoring the entire process of completion of legal documentation within the Lead Time stipulated under QMS.
- Also responsible for monitoring and following the court cases with panel advocates.

3.1.12. Company Secretary:

- The Company Secretary is responsible for convening of General Meetings, Board, Executive Committee, Default Review Committee & Audit Committee meetings and other committees constituted by the Board represented by Directors of the Corporation and recording the Minutes of these Meetings and all other secretarial practices to ensure compliance under the Companies Act 2013.
- Also responsible for the TNVAT & Service tax matters of the Corporation.
- Designated as Public Information Officer under the Right to Information Act, 2005.
- Also to look after the Disciplinary Division.

- Appointed as Principal Officer under IRDAI regulation 2015 for the Corporate Insurance Agency with New India Assurance Company Ltd.
- Also a Compliance officer under the SEBI regulations

3.1.13. Senior Manager (Subsidy) :

- Co-ordinating with Government / Nodal Agency for claiming Subsidies.
- Monitoring subsidy sanctions at Head Office / Branch Offices

3.1.14. Senior Managers / Managers / Deputy Managers / Assistant Managers :

There are also senior officials in the cadre of Senior Managers / Managers functioning in the Head Office, who are allotted to various Departments to oversee the smooth functioning of the Head Office. These officials are reporting to the concerned HoDs / GM / DGM directly or through AGM, as the case may be.

3.1.15. Senior Officers, Officers, Junior Officers & Assistants :

There are also Senior Officers, Officers, Junior Officers, and Assistants in the Head Office, who perform the assigned tasks in a section such as Project, Policy and Planning/Development and Marketing Dept, Loans monitoring and Rehabilitation & Recovery, Legal, Human Resource Management, Funds & Resources, Systems, MIS, Board and Secretarial, Internal Audit & ISO. They also maintain the files. They are the grass root level ministerial officials. They report to respective section heads.

3.1.16. Record Clerks / Drivers /Office Assistants :

They are the basic level officials of the Corporation and are working in Head Office, Regional Offices and Branch Offices. They carry out identical function irrespective of their place of working.

3.2 REGIONAL OFFICE:

3.2.1.Regional Manager:

RMs are responsible for the performance of the branches under their control. RMs are the Chairman of the BSC meetings for sanction of loans / for settlement of loans, as per the delegation of powers prescribed by the Board

of the Corporation. Shall review all LAOs / LAAs every month at Branches. Responsible for forwarding of the PIR with his recommendations to Head Office. Responsible for relaxation of the Terms & Conditions, changes in the scheme within the delegated powers. Also a member of the Regional Loan Sanction Committee.

3.2.2 Officials of Regional Audit Team :

Officials of Regional Audit Team shall ensure that :

- All sanctions and disbursement accounts of the Branch are in order.
- All the assisted units in the Regions are visited by them atleast once in a year.
- Officers in the auditing team shall ascertain the assets inventory of the assisted units.

3.3. BRANCH OFFICE:

3.3.1.Branch Manager:

- BMs are responsible for overall performance of the branch.
- Responsible for sanction & disbursement of loans and recovery, as per the delegation of powers prescribed by the Corporation.
- Responsible for the routine administrative functions, canvassing of new business, supervision and support to the LAOs / LAAs.

3.4. FIELD OFFICE :

3.4.1.Field Officer :

- Field Officer is responsible for overall performance of the Field Office.
- Responsible for canvassing loan and recovery, as per the delegation of powers prescribed by the Corporation.
- Responsible for administrative functions of the Field Office and supervision and support to the LAOs/ LAAs.

3.4.2. LAOs/ LAAs:

The field level Officers / Assistants are re-designated as Loan Administrative Officers (LAOs) and Loan Administrative Assistants (LAAs). The LAOs and LAAs

are responsible for disbursement of loans including inspections, recovery and follow-up including Court cases assigned to them individually.

3.5. Project Officer (PEO):

- The Project Officer in the Branch is responsible for appraisal of all Branch cases assigned to him. Responsible for preparation of preliminary appraisal notes in respect of cases to be sanctioned by RLSC / EC / Board, through the Branch Manager.
- Responsible for preparation of the appraisal notes to be placed before the Branch Sanction Committee / PSC, within the stipulated time as per QMS.

3.5.1. Senior Managers / Managers (Law) :

- Senior Managers/Managers at Regional Office will be responsible for scrutiny of title deeds and approval of all security documents and documentation & custody of documents. Shall provide the guidance to entrepreneurs.
- Shall provide the general legal counsel and guidance in all other matters to the Branch.

**Procedure followed in
decision making process,
including channels of supervision
and accountability**

DELEGATION OF POWERS

Delegation of powers in respect of HRM/HRD/Estate/Expenditure Division

Sl. No.	Nature of powers	Delegation	Authority
1	Sanction of engagement of employees on casual basis on daily wages.	At Head Office At Regl. Office & Br. Office:	Managing Director The temporary appointments on casual basis on daily wages can be made only on specific orders of the Managing Director. Employees on daily wages so appointed should not be engaged for more than 90 days.
2	Confirmation of satisfactory completion of probation, Sanction of advance increment and fixation of pay.	For the officials in the cadre of General Manager For the officials below the cadre of General Manager	Managing Director CGM/GM/DGM/DGM i/c
3	Extension of period of probation and confirmation.	From the cadre of Asst-cum-Typist and above Below the cadre of Asst-cum-typist	Managing Director CGM/GM/DGM/DGM i/c

4	Sanction periodical Increments	of	At Head Office: For General Managers Below the cadre of General Managers At Regional Office: Upto Officers Above Officers At Branch Office: Upto Officers Above Officers	Managing Director CGM/GM/DGM/DGM i/c SRM / RMs CGM/GM/DGM/DGM i/c Branch Manager CGM/GM/DGM/DGM i/c
5	Transfers & Postings		For all cadres Deployment of staff below the cadre of Officer for important work within the Region (Temporary arrangement)	Managing Director RM Head Office shall be kept informed of the changes
6	Deputation of employees of the Corporation		For all cadres	Managing Director
7.	Deputation Special Dy.Tahsildar/ Tahsildars recovery	of for		Regional Manager as per sanction / approval of posts by Managing Director.
8.	Retirement routine	by	For all cadres	Managing Director
9.	Acceptance Resignation	of	For all cadres	Managing Director The Board will be kept informed in respect of cadres of Asst. General Manager and above.
10.	Approval for Terminal benefits to the employees		For all cadres	Managing Director

11.	PL Encashment Approval for payment	<p>At Head Office:</p> <p>General Managers</p> <p>For the cadre of AGM/DGM</p> <p>All staff at Head Office upto Manager and for the cadre of Asst. Manager, Manager in Regional / Branch Offices.</p> <p>At Regional Office:</p> <p>All staff in Regional Office except Managers / Asst. Managers.</p> <p>At Branch Office:</p> <p>All staff except Managers / Asst. Managers</p>	<p>Managing Director</p> <p>GM</p> <p>DGM(HRM)</p> <p>SRM / RMs</p> <p>Branch Managers</p>
12 13	<p>Issue of Administrative Orders / Circulars on approval by competent authority</p> <p>Additional Charge Arrangements</p>	<p>For HRM / HRD Divisions</p> <p>For Estate / Expenditure Division AGMs and above at Head Office, the Regional Managers & Branch Managers</p> <p>For the Officials below the cadre of AGM at Head Office</p> <p>At Regional / Branch Office:</p> <p>All the staff in the Region except Branch Managers</p>	<p>DGM (HRM) / Manager (HRM)</p> <p>AGM (ED)/ Manager (ED)</p> <p>Managing Director</p> <p>CGM/GM/DGM/DGM i/c</p> <p>SRM / RMs</p>

14	Issue of NOC for obtaining Passport	For General Managers For DGMs Upto AGMs	Government of Tamilnadu CGM/GM CGM/GM/DGM/DGM i/c
15	Declaration of Public Holidays / Local holidays	For all offices	Managing Director
16	Sanction of House Building Advance and Vehicle Advance	Sanction / Approval: As per policies approved by Managing Director / Board	CGM/GM/DGM/DGM i/c
	Sanction of other Advances like Festival Advance, Marriage, Co-optex, Khadi and Handloom etc.	As per policies approved by Managing Director / Board	DGM(HRM)
		Payments for all loans and advances:	
		At Head Office	AGM(ED)/Manager(ED)
		At Regional Office	SRM/RMs
		At Branch Office	Branch Managers

17	Staff Training Programmes	<p>SANCTION:</p> <p>Sanction and approval for Annual Training Plan for all categories with budget and nominating staff for various Training Programme.</p> <p><u>Payment:</u></p> <p>Payment for staff training expenses for the employees at Head Office as per approval.</p> <p>Upto Rs.10,000/-</p> <p>Above Rs.10,000/- and upto Rs.50,000/-</p> <p>Payment for staff training expenses for the employees at Regional / Branch Office as per approval.</p>	<p>Managing Director</p> <p>AGM(HRM)/ MGR(ED) CGM/GM/DGM/ DGM i/c</p> <p>SRM/RMs</p>
18	Issue of certificate to staff for obtaining loans from Banks and other Financial Institutions etc	<p>At Head Office:</p> <p>For loans upto Rs.50,000/-</p> <p>Above Rs.50,000/-</p> <p>At Regional/ Branch Offices:</p>	<p>DGM(HRM)</p> <p>Managing Director</p> <p>Regional / Branch Manager concerned after obtaining approval from DGM (HRM) / General Manager / Managing Director as the case may be.</p>

19	Leave salary and pension contribution for those on deputation in the Corporation	For all employees	DGM(HRM)
20	Sanction of maternity leave/ unearned leave with half pay/ special casual leave	For all employees	Managing Director
21	Newspapers, Books, Periodicals to officials, Library and Departments	At Head Office At Regional Office At Branch Office	AGM(ED)/ Manager (ED) SRM/RMs BMs

22	Approval of tour Programme	<p>At Head Office: For Chief General Manager & General Manager</p> <p>For DGMs & AGMs</p> <p>For Managers & below: Within the State</p> <p>For Managers & below: Outside the State</p> <p>At Regional / Branch Office: For SRM/RMs within the State (outside the Region)</p> <p>For SRM/RMs outside the State</p> <p>For BMs outside the Branch jurisdiction within the State</p> <p>For BMs outside the State</p> <p>Staff of Regional / Branch Office</p> <p>Outside the jurisdiction: Branch staff / Managers of Hosur, Dharmapuri, Cuddalore and Nagercoil can undertake Tours to Karnataka, Pondicherry and Kerala respectively for their regular Recovery for Branch work</p> <p>Condonation of delay in submission of TA bills</p>	<p>Managing Director</p> <p>CGM/GM/DGM/ DGM i/c</p> <p>Head of Department concerned</p> <p>Managing Director</p> <p>CGM/GM/DGM/ DGM i/c</p> <p>Managing Director</p> <p>SRM/RMs</p> <p>Managing Director</p> <p>SRM/RMs/BMs concerned</p> <p>Respective Tour programme approving authority</p>
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23	Settlement of T.A. Bills	<p>For MD/Chairman/CMD</p> <p>At Head Office:</p> <p>Upto the cadre of General Manager (as per approved programme within the norms / guidelines)</p> <p>At Regional / Branch Office:</p> <p>For SRM/RMs</p> <p>For Branch Managers and staff of Regional Office</p> <p>For staff of Branch Office</p> <p>Any deviation from norms</p>	<p>CGM/GM/DGM/DGM i/c</p> <p>AGM (ED)/Manager (ED)</p> <p>AGM (ED)/Manager (ED)</p> <p>SRM/RMs</p> <p>Branch Managers</p> <p>Managing Director</p>
24	Sanction of conveyance allowance	<p>At Head Office:</p> <p>For all the cadres at Head Office and SRMs / RMs</p> <p>At Regional Office:</p> <p>Employees working in Regional Offices and Branch Managers under the jurisdiction of Regional Office</p> <p>At Branch Office:</p> <p>Employees working in the Branch Offices</p>	<p>CGM/GM/DGM/DGM i/c</p> <p>SRM/RMs</p> <p>BMs</p>
25	Sanction of Medical Reimbursement	<p>For all cadres:</p> <p>As per norms / guidelines</p> <p>Any deviation from norms / guidelines</p>	<p>AGM(ED)/Manager(ED)</p> <p>Managing Director</p>

26	Sanction of Leave Travel Concession	For General Managers For all AGMs & DGMS For all staff upto Managers	Managing Director CGM/GM/DGM/ DGM i/c AGM(ED)
27	Approval for payment / settlement of LTC	For all cadres	AGM(ED)/ Manager(ED)
28	Periodical service charges for typewriters, telephones, calculators, duplicators, fans, furniture etc.	At Head Office: Upto Rs.10,000/- Above Rs.10,000/- At Regional / Branch Office: Upto Rs.5,000/- Upto Rs.10,000/-	AGM(ED)/Manager (ED) CGM/GM/DGM/ DGM i/c Branch Manager SRM/RMs
29	Entertainment expenses / expenditure incurred to persons attending Board / Committee Meetings and others	At Head Office: (i) Above Rs.10.00 lakhs on each occasion (ii) Above Rs.50,000/- and upto Rs.10.00 lakhs on each occasion (iii) Above Rs.10,000/- and upto Rs.50,000/- on each occasion (iv) Upto Rs.10,000/- on each occasion At Regional / Branch Office: Upto Rs.5,000/- Upto Rs.10,000/-	Board Managing Director CGM/GM/DGM/ DGM i/c AGM(ED)/ Manager(ED) Branch Manager SRM/RMs

30	Postage/Telegram/ Fax Speed Post/ courier expenses	At Head Office: Upto Rs.10,000/- Above Rs.10,000/- At Regional / Branch Office:	AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c SRM/RMs/ Branch Managers concerned
31	Printing and purchase of stationery per occasion within budget provision	At Head Office: Upto Rs.10,000/- Above Rs.10,000/- and upto Rs.50,000/- Above Rs.50,000/- and upto Rs.10.00 lakhs Above Rs.10.00 lakhs At Regional / Branch Office: Upto Rs.5,000/- Above Rs.5,000/- and upto Rs.10,000/- Any deviation from Budget	AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c Managing Director Board Branch Manager SRM/RMs Managing Director
32	Approval of payment to printers and stationers	At Head Office: (as per approval): Upto Rs.50,000/- Above Rs.50,000/- and upto Rs.1 lakh Above Rs.1.00 lakh	AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c Managing Director
		At Regional / Branch Office: Upto Rs.5,000/- Above Rs.5,000/- and upto Rs.10,000/- Any deviation from Budget	Branch Manager SRM/RMs Managing Director

33	Passing of Sundry bills	<p>At Head Office: Upto Rs.10,000/-</p> <p>Above Rs.10,000/-</p> <p>At Regional / Branch Office: Upto Rs.5,000/-</p> <p>Above Rs.5,000/- and upto Rs.10,000/-</p>	<p>AGM(ED)/ Manager(ED)</p> <p>CGM/GM/DGM/ DGM i/c</p> <p>Branch Managers</p> <p>SRM/RMs</p>
34	Sanction of Telephones to both Office and Residence for all eligible Officers	Allotment for sanction of Telephones as per guidelines / approval	GM
35	Payment of telephone bills	<p>At Head Office: As per ceiling / norms</p> <p>At Regional Office / Branch Office: As per norms</p> <p>Any deviation from norms</p>	<p>AGM(ED)/ Manager(ED)</p> <p>SRM/RMs/Branch Managers concerned Managing Director</p>
36.	Approval for Annual Maintenance Contract for office equipment, furniture, lifts, DG sets, Air-conditioners, computers etc.	<p><u>At Head Office</u> Upto Rs.10,000/- per contract</p> <p>Above Rs.10,000/- & upto Rs.50,000/- per contract</p> <p>Value above Rs.50,000/- and upto Rs.10.00 lakhs per contract</p> <p>Value above Rs.10.00 lakhs per contract</p>	<p>AGM(ED)/ Manager(ED)</p> <p>CGM/GM/DGM/ DGM i/c</p> <p>Managing Director</p> <p>Board</p>

		<u>At Regional/Branch Office:</u> Upto Rs.5,000/- per contract Upto Rs.10,000/- per contract	Branch Manager SRM/RMs
37	Approval for payment of AMC	At Head Office At Regional /Branch Office	AGM (ED)/ Manager (ED) SRM/RMs/BMs concerned
38	Uniform / chappal to Sub-staff & Drivers	At Head Office: At Regional / Branch Office: Periodical revision of rates	AGM(ED)/ Manager(ED) SRM/RMs/Branch Managers concerned Managing Director
39 (a)	Sanction of Food allowance	At Head Office: At Regional / Branch Office: Review of Food allowances and revision	Approval by the respective Head of Department SRM/RMs/Branch Managers concerned Managing Director
39 (b)	Payment of Food allowance	At Head Office: At Regional / Branch Office:	AGM(ED)/ Manager (ED) SRM/RMs/Branch Managers concerned
40	Provision of coffee / tea to the staff and payments	At Head Office: At Regional / Branch Office: Periodical revision of rates	AGM(ED)/ Manager(ED) SRM/RMs/Branch Managers concerned Managing Director

41	Fuel expenditure for office vehicles	At Head Office: At Regional / Branch Office: Any deviation from budget	AGM(ED)/ Manager(ED) SRM/RMs/Branch Managers concerned Managing Director
42	Sitting fee to Directors	As per norms	CGM/GM
43	Other expenditure to Directors, if any	As per norms Any deviation from norms	CGM/GM Managing Director
44	Hiring of Private Cars for Office use within budget	At Head Office: At Regional / Branch Office: Over and above budget provision	AGM(ED)/ Manager(ED) SRM/RMs/Branch Managers concerned GM
45 (a)	Sanction / approval of local conveyance	At Head Office:	Head of Department
45 (b)	Approval for payment of local conveyance	At Regional / Branch Office: At Head Office: At Regional / Branch Office:	SRM/RMs/Branch Managers concerned AGM(ED)/ Manager(ED) SRM/RMs/Branch Managers concerned
46	Payment of donation, fee etc., to other organisations/agencies and sponsorship of seminars per occasion	Upto Rs.10.00 lakh Above Rs.10.00 lakh	Managing Director Board

47	Expenditure in connection with the meetings of Board or any other specific occasion/ official meeting like entrepreneurs meetings including lunch/dinner	<p>At Head Office:</p> <p>Sanction and financial approval upto Rs.10,000/-</p> <p>Sanction and financial approval above Rs.10,000/- and upto Rs.50,000/-</p> <p>Sanction and financial approval above Rs.50,000/- and upto Rs.10,00,000/-</p> <p>Sanction and financial approval above Rs.10.00 lakhs</p> <p>Payment as per approval:</p> <p>Upto Rs.50,000/-</p> <p>Above Rs.50,000/-</p>	<p>AGM(ED)/ Manager(ED)</p> <p>CGM/GM/DGM/ DGM i/c</p> <p>Managing Director</p> <p>Board</p> <p>AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c</p>
		<p>At Regional / Branch Office:</p> <p>Sanction and financial approval upto Rs.5,000/- and payment thereof</p> <p>Sanction and financial approval upto Rs.10,000/- and payment thereof</p>	<p>Branch Managers</p> <p>SRM/RMs</p>

48.	Payment of fees to Lawyers for their opinion etc.,	<u>At Head Office</u> Upto Rs.10,000/- Above Rs.10,000/- and upto Rs.50,000/- Above Rs.50,000/- <u>At Regional / Br.Office:</u> Sr.Regl.Manager/ Regl.Manager Sr.Br.Manager/ Br.Manager [as per norms/ guidelines issued by Legal Department at Head Office from time to time].	AGM(HRM)/ Manager(ED) CGM/GM/DGM/ DGM i/c MD
49	Release of advertisements for business promotion etc. per occasion	Upto Rs.10.00 lakhs Above Rs.10.00 lakhs	Managing Director Board
50	Sharing of expenses with other Institutions/ Agencies as per the instructions of Government of Tamil Nadu	Upto Rs.10.00 lakhs Above Rs.10.00 lakhs	Managing Director Board

51	Fixing of rent	<p>For Regional / Branch Office Premises / Godowns</p> <p>Rent upto Rs.25,000 per month</p> <p>Beyond Rs.25,000/- per month</p> <p>Renewal of lease as per agreement wherever escalation clause is not existing</p> <p>Where there is an escalation Rent upto Rs.25,000/- per month Beyond Rs.25,000/- per month</p>	<p>CGM/GM/DGM/ DGM i/c</p> <p>MD</p> <p>AGM (ED)</p> <p>CGM/GM/DGM/ DGM i/c MD</p>
52	Payment of rent for Office premises	For Regional / Branch Office:	SRM/RMs/Branch Managers concerned
53	Purchase of office equipments such as furniture, fittings, calculators, weighing scales, water coolers and capital goods / assets (movable & immovable) Computers	<p>At Head Office:</p> <p>Upto Rs.10,000/-</p> <p>Above Rs.10,000/- and upto Rs.1 lakh</p> <p>Above Rs.1,00,000/- and upto Rs.10.00 lakhs</p> <p>Above Rs.10.00 lakhs</p> <p>At Regional / Branch Office:</p> <p>Upto Rs.5,000/-</p> <p>Upto Rs.10,000/-</p>	<p>AGM(ED)/ Manager(ED)</p> <p>CGM/GM/DGM/ DGM i/c</p> <p>Managing Director</p> <p>Board</p> <p>Branch Managers</p> <p>SRM/RMs</p>

54	Approval of expenditure for maintenance and repairs to office equipment, furniture/building and office vehicles per occasion and payments.	<u>At Head Office :</u> Upto Rs.25,000/- Above Rs.25,000 and upto Rs.1.00 lakh Above Rs.1.00 lakh and upto Rs.10.00 lakhs Above Rs.10.00 lakhs <u>At Regional / Branch Office:</u> Upto Rs.10,000/- Upto Rs.25,000/-	AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c Managing Director Board Branch Managers SRM/RMs
55 (a)	Sanction / approval for contracts for house keeping, securities, etc.	For value upto Rs.1 lakh For value above Rs.1 lakh and upto Rs.10.00 lakhs For value above Rs.10.00 lakhs	CGM/GM/DGM/ DGM i/c Managing Director Board
55 (b)	Payments for the above	All payments as per approval Upto Rs.50,000/- Above Rs.50,000/- and upto Rs.1.00 lakh Above Rs.1.00 lakh	AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c Managing Director

56.	Approval and payments for expenses towards welfare of employees, viz. water for drinking and other purposes etc., (Annual contract should be taken for the welfare items, viz. water, coffee/ tea etc.,)	<u>Sanction at Head Office :</u> <u>Approval :</u> Upto Rs.25,000/- Above Rs.25,000/- and upto Rs.50,000/- Upto Rs.10.00 lakhs Above Rs.10.00 lakhs <u>Payment after approval :</u> Upto Rs.50,000/- Above Rs.50,000/-	AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c Managing Director Board AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c
57	Payment of property Tax for office properties	<u>At Regional/ Br.Office :</u> Upto Rs.5,000/- per month Upto Rs.10,000/- per month At Head Office: At Regional / Branch Office: Any appeal on tax approval	[Branch Manager SRM/RMs AGM(ED)/ Manager(ED) SRM/RMs/Branch Managers concerned Managing Director
58	Payment of electricity charges, water & sewerage tax and consumption charges for office premises [MD will review the consumption pattern and the expenses]	At Head Office: At Regional / Branch Office: Any appeal	AGM(ED)/ Manager(ED) SRM/RMs/Branch Managers concerned Managing Director MD will review the consumption profile

59	(1) Major Civil Works of capital nature (a) Construction of new building for the Corporation (b) Minor civil works	Sanction and approval of civil works below Rs.10.00 lakhs per work Sanction and financial approval of civil works above Rs.10.00 lakhs of capital nature Approval for payment	Managing Director Board Managing Director
60.	Payment of insurance premium for fixed assets (movable and immovable)	Premium above Rs.2.00 lakhs Premium above Rs.2.00 lakhs	CGM/GM/DGM/ DGM i/c MD
61	Any other expenses which are not covered in the proposed Delegation of powers relating to HRM/HRD/Estate/ Expenditure division(per occasion)	At Head Office: Upto Rs.10,000/- Above Rs.10,000/- and upto Rs.50,000/- Above Rs.50,000/- and upto Rs.10.00 lakhs Above Rs.10.00 lakhs	AGM(ED)/ Manager(ED) CGM/GM/DGM/ DGM i/c Managing Director Board

NOTE: For any relaxation on the above and also subjects not specifically indicated in the revised delegation, Managing Director's approval should be obtained.

Consolidated delegation of powers in respect of
Sanction and Disbursement

Sl. No	Nature of Functions	Revised delegation	Authority
1.0	Temporary closure of loan application due to non-submission of particulars, clearance of overdues etc.	i) In respect of loans sanction by Branch Sanction Committee (BSC). ii) In respect of loans sanction by Regional Loan Sanction Committee (RLSC). iii) In respect of loans sanction by Executive Committee/Board.	<u>BM / SBM</u> SRM / RM DGM (Projects)
1.01	Sanction under incentive scheme	i) All H.O. Sanction cases. ii) All Regional Loan Sanction Committee cases. iii) All Branch Sanction Committee cases. iv) Own fund subsidy for all cases (including HO sanction cases) v) Non-assisted units in medium / large scale sector and NAMT subsidy.	<u>EC/Board</u> RLSC BSC BSC CMD/MD
1.02	Condonation of delay for subsidy beyond the outer limit of one year based on merits (for submitting subsidy application)	For all loan sanctions.	CMD/MD

2.0 Revalidation of loan sanction			
2.01	Upto 12 months	For all loan sanctions	BM
2.02	Over 12 months and upto 15 months with collection of fresh investigation fee.	For all loan sanctions * * Revalidation should not be done in a routine manner. The financials of the project shall be examined in detail and it shall be ensured that there are no changes in the project cost, quantum of term loan etc.	SRM / RM
2.03	Beyond 15 months	Reappraisal shall be done for fresh sanction.	Respective sanctioning authority
3.0 Change of location			
3.01	Within the Branch jurisdiction.	For all loans	BM
3.02	Within the Region, but outside Branch jurisdiction	For all loans	SRM / RM
3.03	Outside Region	For all loans	RLSC
3.04	Subsidy area to non-subsidy area	For all loan sanctions where enhancement of term loan is made	Respective sanctioning authority
3.05	Non-Subsidy area to subsidy area	For all loans	Respective sanctioning authority
4.00 Change in Constitution			
4.01	Change in constitution and management	For all loans	Respective sanctioning authority

5.00 Changes in the Means of Finance / Cost of Project			
5.01	Without any dilution in original financial norms and without any increase in loan	For BSC cases For RLSC cases For EC / Board cases	SRM / RM CGM / GM CMD / MD
5.02	With increase in loan	For all loans	Respective sanctioning authority
6.00 Issue of 'NOC' / Ceding paripassu / Second charge			
6.01	To issue 'No Objection Letter' for raising financial assistance and also, 'No Lien letter' in favour of other institutions for exclusive charge.	i)In respect of loans sanctioned by Branch Sanction Committee (BSC) - Standard category. ii)In respect of loans sanctioned by Regional Loan Sanction Committee (RLSC) - Standard category. iii)For default cases.	BM SRM / RM CMD/MD
6.02	Issue of NOC for ceding Paripassu charge in favour of Banks /Institutions.	i)For all loans without erosion in security margin ii)For all loans with erosion in security margin - Upto 5% -Beyond 5%	BSC CMD/MD EC
6.03	Ceding second charge on primary and collateral for working capital loan from Banks	For all loans Standard category cases Default cases	BM SRM / RM

7.00	Relaxation of Building Plan		
7.01	<p>I. For Govt. Developed Industrial Estate like SIPCOT, SIDCO, etc.</p> <p>a. Last 10% be released on obtaining building plan approval from concerned local body/ Government authority.</p> <p>II. For other cases, no relaxation is permitted</p>	<p style="text-align: center;">For all loan sanctions</p> <p style="text-align: center;">Approved building plan from local authority is MUST.</p>	BM
8.00			
8.01	Pollution Control Board clearance (disbt. condition relaxation)	<p>i) For all loan sanctions – Red category.</p> <p>ii) For all loans sanctions – Orange category.</p>	<p style="text-align: center;">CMD /MD</p> <p style="text-align: center;">SRM / RM</p>

9.00	Relaxation of capital upfront clause subject to compliance of DER – for all loan sanctions (except transport loans)	<p>i) For all loans – Approval for capital upfront of minimum of 75% for initial disbursement</p> <p>ii) In respect of loan sanction by Branch Sanction Committee cases (BSC).</p> <p>Approval for capital upfront from 50% to 75% of stipulated contribution for initial disbursement.</p> <p>iii) In respect of loan sanction by Regional Loan Sanction Committee cases.</p> <p>Approval for capital upfront from 50% to 75% of stipulated contribution for initial disbursement.</p> <p>iv) For sanctions done by EC & Board</p> <p>a. Approval upto minimum of 50% of stipulated contribution.</p> <p>b. Request on pro-rata basis or less than 50%.</p>	<p>BM</p> <p>RM</p> <p>GM</p> <p>GM</p> <p>Respective sanctioning authority (EC/Board)</p>
Prorata basis disbursement for BSC/RLSC sanction cases should not be entertained.			

10.00	Relaxation of originally sanctioned financial norms like DER, security margin, promoter's contribution (within mandatory norms / Guidelines stipulated by HO Board)	For all Loans	Respective Sanctioning Authority
11.00	Relaxation of general and additional conditions stipulated in the appraisal memorandum (except collateral security) (other than the conditions stipulated by the sanctioning authority)	i.For sanctions done by BSC ii.For sanctions done by RLSC ii.For sanctions done by EC / Board	RM GM CMD/MD
12.00	Relaxation of special conditions stipulated by the sanctioning authority while sanctioning the loans.	For all loans	Respective Sanctioning Authority
13.00	Payments to Machinery supplier by the concerns directly		
13.01	Condonation of cash payments for all loans.	All cash payments upto Rs.20,000/- per supplier and per transaction.	BM
14.00	Change of Supplier		
14.01	Standard to standard and Standard to reputed and vice versa.	For all loan sanctions	BM
14.02	From Standard/ Reputed to Approved suppliers	For all loan sanctions	BM

14.03	For suppliers including foreign suppliers and unapproved suppliers, change of authorized/accredited dealer, change of specification of machinery.	i) <u>For BSC sanctioned cases :</u> a) Individual original cost of machinery less than Rs.20.00 lakhs b) Individual original cost of machinery exceeds Rs.20.00 lakhs ii) <u>For RLSC sanctioned cases :</u> a) Individual original cost of machinery less than Rs.20.00 lakhs b) Individual original cost of machinery exceeds Rs.20.00 lakhs iii) <u>EC / Board sanction cases :</u> a) Individual original cost of machinery less than Rs.20.00 lakhs b) Individual original cost of machinery exceeds Rs.20.00 lakhs	RM BSC RM GM GM CMD/MD
15	Utilisation of savings in the Scheme towards erection of additional fixed assets viz., construction of additional building, purchase of additional machinery etc.		
15.01	Savings out of reduction in cost and un-utilised contingencies.	For all loans	BM
15.02	Savings due to deletion of items (fixed assets) from the Scheme without compromising the viability of the project.	i) Loan sanction by Branch Sanction Committee. ii) Loan sanction by Regional Loan Sanction Committee. iii) Loan sanction by EC / Board.	RM GM/DGM GM
15.03	Utilisation of contingency provision and savings in machinery cost to meet any overrun in building due to increased area and increase in cost of machinery, electricals etc.	i) Loan sanctioned by Branch Sanction Committee. ii) Loan sanction by Regional Loan Sanction Committee. iii) Loan sanction by EC / Board.	BM BM RM

16.0	Relaxation of conditions for sanction of power and working capital		
16.01	Disbursement of loan upto 90% pending sanction of power and working capital and balance 10% loan based on merit of individual case on steps taken by loanee.	For all loan sanction	BM
16.02	Lapsing the undrawn balance	For all loans	BM
16.03	Refund of Investigation fee (as per guidelines).	i)Loan sanction by BSC. ii)Loan sanction by RLSC. iii)Loan by EC / Board.	BM SRM / RM RM
16.04	Fixing repayment schedule for the actual amount drawn after disbursement of loan and lapsing the undrawn amount (within the original terminal date)	For all cases	BM
17.00	Relaxation of Collateral Security		
17.01	Collateral Security relaxation	1)Existing prompt clients for more than 5 years and good working results. a)For Branch Sanction Committee / Regional Loan Sanction Committee cases. b)For EC/Board Sanction cases	CMD/MD Respective Sanctioning Authority

18.01	Before documentation & disbursement		
18.02	Substitution with equal or more value	For loan sanction in respect of BSC/RLSC cases. For loan sanction in respect of EC/Board. a) If collateral guideline norms are complied b)Where collateral norms are not complied	Respective Sanctioning Authority CMD/MD EC/Board
18.03	Substitution with lesser value	i)For loans sanctioned irrespective of BSC/RLSC/EC cases ii)For Board Cases	EC Board
19.00	Alteration in the Memorandum of Association and Articles of Association of the loanee companies.	For all loans	BM

Note:

For any relaxation for subjects not specifically indicated in the revised delegation, MD's approval should be obtained.

DELEGATION OF POWERS
Follow-up and Recovery

S.No.	Nature of function	Delegation	Authority
1.0.	Reschedulement of loans	<p>i. <u>Reschedulement without Reduction of interest rate Funding / freezing of interest within or beyond terminal date</u></p> <p>a) In respect of loans sanctioned by Branch Manager (BM) / Branch Sanction Committee (BSC)</p> <p>b) In respect of loans sanctioned by Regional Loan Sanction Committee (RLSC)</p> <p>c) In respect of loans sanctioned by Executive Committee (EC)/ Board</p>	<p>RM</p> <p>BSC</p> <p>RSC</p>
		<p>ii. <u>Reschedulement with reduction of interest rate/ funding/freezing Interest within or beyond Terminal date</u></p> <p>a) In respect of loans sanctioned by BM/BSC</p> <p>b) In respect of loans sanctioned by RLSC / EC/ Board.</p>	<p>MD / CMD</p> <p>DRC</p>

2.0.	Foreclosure & allied consequential functions including proceeding under Sec.29 of SFCs Act, SARFAESI Act, keeping foreclosure in abeyance, giving time to clear the dues etc.	<p>i. Foreclosure /withdrawal of foreclosure / keeping in abeyance of foreclosure for defunct units</p> <p>a)In respect of loans Sanctioned by BM / BSC</p> <p>b)In respect of loans Sanctioned by RLSC / EC / Board</p> <p>c) Joint Finance Cases</p> <p>ii. Foreclosure /withdrawal of foreclosure / keeping foreclosure in abeyance for running units - For all loans</p> <p>iii. Taking Possession</p> <p>a)All Transport cases</p> <p>b)Physical possession of Primary/collateral security – For all Indl. loans.</p> <p>c)Constructive possession of Primary/collateral security – For all loans</p> <p>iv. Taking action under SARFAESI Act</p> <p>a)To initiate action under SARFAESI Act.</p> <p>b)Keeping further action in abeyance under SARFAESI Act.</p>	<p>BM</p> <p>RM</p> <p>DGM (i/c)/ DGM/ GM/CGM</p> <p>RM</p> <p>BM</p> <p>DGM (i/c)/ DGM/ GM/CGM</p> <p>RM</p> <p>RM with the approval of H.O.</p> <p>DGM (i/c)/ DGM/ GM/CGM</p>
3.0. Release of Possession			
3.1	Transport vehicles	<p>i)On payment of 30% of overdues</p> <p>ii)Any relaxation upto 20% of overdues</p> <p>iii)Any further relaxation</p>	<p>BM</p> <p>RM</p> <p>DGM</p>

3.2	Industrial units	<p>i) On payment of 20% of overdues</p> <p>ii) Any relaxation upto 10% of overdues</p> <p>iii) Any further relaxation</p>	<p>BM</p> <p>RM</p> <p>DGM</p>
3.3		<p>i. Withholding / cancellation of auction sale on receipt of the stipulated overdues in para 3.1. & 3.2.</p> <p>ii. On Settlement of the account</p>	<p>Respective Delegated authority BM/RM/ DGM</p> <p>BM</p>
4.0	Suit/SFC petition	<p>i) a) Suit or other Proceedings filed against the Corporation District Level</p> <p>b) Suit or other Proceedings filed against the Corporation at High Court</p> <p>ii) a) Filing of SFC petition</p> <p>b) Filing of any other proceedings or suit.</p>	<p>BM</p> <p>Head of Legal Division</p> <p>BM</p> <p>BM with the permission of Head of Legal division</p>
5.0	Criminal Complaint		
5.1	Decision to lodge	<p>i) In respect of loans sanctioned by BM/BSC</p> <p>ii) In respect of loan sanctioned by RLSC / EC</p> <p>iii) In respect of loans sanctioned by Board.</p>	<p>BM</p> <p>RM</p> <p>DGM</p>
5.2	To lodge / file	For all loans	BM/ABM/ LAO
5.3		Decision to withdraw criminal complaint	Delegated authority mentioned in Para 5-1.

6.0	Condonation of Delay		
6.1	Settlement under OTS	i) If the entire settlement amount as per norms is paid within 6 months from the date of communication with/without delay in initial payment ii) If the entire settlement amount is paid as per norms within 12 months from the date of communication provided 20% of the amount is paid within 3 months from the date of communication iii) Delay between 12 months and upto 24 months	BM RM MD
6.2	Auction Sale/ Execution of Sale Deed	Extension of time beyond 30 days on collection of penalty of 1% on the bid amount	MD
7.0	Request to relieve from the guarantee obligations / Substitution of guarantee	For all loans	MD
8.0	Permission for disposal of assets	i. Where the sale value is more or equal to assessed value. a) In respect of loans sanctioned by BM/BSC b) In respect of loans sanctioned by RLSC/EC/Board ii. Where the sale value is less than the assessed value - For all loans	RM DGM MD

9.0	To permit the loanee concern to lease any part of the fixed assets of the unit on suitable terms of lease/rent	<p>i. In respect of loans sanctioned by BM / BSC</p> <p>ii. In respect of loans sanctioned by RLSC</p> <p>iii. In respect of loans sanctioned by EC / Board</p>	<p>RM</p> <p>DGM</p> <p>DGM (i/c)/ DGM/ GM/CGM</p>
10.0	Appointment/ withdrawal of nominee directors	All Cases	MD
11.0	Signing of claim receipts/Vouchers in respect of insurance	All cases	BM
12.0	Refund / Adjustment of amount received under insurance claim	<p>i) Adjustment – All cases</p> <p>ii) Refund – All cases</p>	<p>BM</p> <p>RM</p>
13.0	Declaration of dividend (for exceeding the permitted rate of 12%)	<p>i) Assisted units with term loan only</p> <p>a. All loans – prompt units</p> <p>b. All loans – defaulting units</p> <p>ii) All cases with loan and investments only</p>	<p>RM</p> <p>DGM</p> <p>MD</p>
14.0	Permission to raise unsecured deposits and payment of interest thereon including interest payable on advance by the proprietor partners/directors of the concern from the normal rate prevailing to an appropriate rate	<p>i) In respect of loans sanctioned by BM / BSC.</p> <p>ii) In respect of loans sanctioned by RLSC / EC / Board</p>	<p>BM</p> <p>RM</p>
15.0	Appointment / Re-appointment of Directors and their remuneration	<p>i. In respect of loans sanctioned by BM/BSC.</p> <p>ii. In respect of loans sanctioned by RLSC / EC / Board.</p>	<p>RM</p> <p>BSC</p>

16.0	Substitution of collateral	<p>i. In respect of prompt cases:</p> <p>a. In respect of loans sanctioned by BM / BSC / RLSC / EC with coverage* of minimum 100% of the outstanding or the stipulated percentage of collateral whichever is higher.</p> <p>b. In respect of loans sanctioned by Board with coverage* of minimum 50% of the outstanding or the stipulated percentage of collateral whichever is higher.</p> <p>c. Cases not fit into above categories.</p> <p>ii. All Default Units</p>	<p>RM</p> <p>DGM (i/c)/ DGM/ GM/CGM</p> <p>EC</p> <p>DRC</p>
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* If FD is offered as collateral, then the FD along with the interest to be accrued till the terminal date of the loan should be equal to the value of the property to be substituted and vice versa.

S.No.	Nature of function	Delegation	Authority
17.0	Release of collateral security	<p>Prompt units with promptness continuously for the last 2 years with loans repaid upto 50% of the principal disbursed</p> <p>a. In respect of loan sanctioned by BM/BSC with coverage of minimum 100% of the outstanding or the percentage of the collateral stipulated at the time of sanction of loan whichever is lower.</p> <p>b. In respect of loans sanctioned by RLSC/EC/Board with coverage of minimum 100% of the outstanding or the percentage of the collateral stipulated at the time of sanction of loan whichever is lower.</p> <p>c. Cases not satisfying the above norms.</p> <p>ii. All Default Units</p>	<p>BSC</p> <p>DGM (i/c)/ DGM/ GM/CGM</p> <p>EC</p> <p>DRC</p>
18.0	Release of advertisement for auction sale	For all loans	RM
19.0	Confirmation of auction sale	For all loans – above upset price	BSC
20.0	Rejection of auction sale	Above upset price – all loans	MD
21.0	Down Payment for OTS	<p>a) Relaxation of down payment of OTS upto 75% of stipulated amount</p> <p>b) Any further relaxation</p>	<p>DGM</p> <p>MD</p>

22.0	General	i) Managing Director shall exercise powers in all other matters for which delegation is not indicated above	MD
		ii) Issue of clarification/ interpretation of the above for smooth operation of the powers delegated	MD
23.0	Adjustment of fixed deposit	i) Primary Security sold / disposed	
		a) If FD has matured *	BM
		b) If FD has not matured **	BM
		ii) To settle the account ***	BM

Note:

* No consent from FD holder is necessary. However, a notice is to be sent to the FD holder duly informing him.

** A notice will have to be issued to the FD holder about default in the account, sale of primary assets and the balance dues payable and also about intention of the corporation to pre-close the FD with details of the consequences thereof viz. reduction of interest on FD etc and calling for objection, if any within a stipulated time. After examining the objection received and replying to the same or in case no objection is received, the FD with eligible interest can be adjusted in the loan account after expiry of the stipulated period.

*** Consent from the FD holders and request from the loanees shall be obtained.

S.No.	Nature of function	Delegation	Authority
24.	Release of charge on fixed deposit	<p>i)Release of charge on fixed deposit for prompt units with promptness continuously for the last 2 years with loan repaid upto 50% of the principal disbursed</p> <p>a.In respect of loans sanctioned by BM/ BSC with coverage of minimum 100% of the outstanding or the percentage of the collateral stipulated at the time of sanction of loan whichever is lower.</p> <p>b.In respect of loan sanctioned by RLSC / EC / Board with coverage of minimum 100% of the outstanding or the percentage of the collateral stipulated at the time of sanction of loan whichever is lower.</p> <p>ii.Cases not fit into above categories</p>	<p>BSC</p> <p>DGM (i/c)/ DGM/ GM/CGM</p> <p>MD</p>

Procedures to be adopted:

The owners of collateral security may make a request to the Corporation for release of their fixed deposit.

The remaining collateral shall be valued and its lowest value shall satisfy the condition regarding stipulation of collateral at the time of sanction. The other collateral owners shall agree in writing for the corporation releasing the fixed deposit. All other procedures for release of collateral security shall be followed.

S.No.	Nature of function	Delegation	Authority
25.	Adjustment of Fixed Deposit:	<p>(i) Before disposal / sale of primary in respect of Defunct / Non-running / Non-starter units / not traceable vehicle / Unsaleable assets in auction *</p> <p>(ii) In cases where the FD has matured and in the opinion of the Branch Manager the realisable value of the primary security is less than the principal outstanding. **</p>	<p>RM</p> <p>BSC</p>

* Notice for foreclosure of loan shall be issued and another suitable notice to FD holders/loanees.

** After giving sufficient notice to the party.

4) The procedure followed in decision making process, including channels of supervision and accountability:

The Heads of Departments supervise the respective departments and are accountable for the performance of the departments under their control.

In case of Regional / Branch Offices, the concerned Regional Manager / Branch Manager is accountable for the performance of the Branches under their control. The functions and operating powers of each level in the Corporation, besides, the reporting relationship and delegation in operating powers pertaining to the organisation, is detailed in organisation structure at **Annexure-I**.

**The Rules, Regulations, Instructions, Manuals and Records,
under the control of TIIC and used by its employees
for discharging its functions**

5) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:

- Companies Act, 1956 and 1913 and its amendments
- SFCs' Act, 1951 and its amendments
- SARFAESI Act and its amendments
- Right to Information Act, 2005
- Instructions of the State Government
- Policies / Rules / Guidelines framed by the Board
- Service Tax and TNVAT Acts
- Administrative Orders of the Principal Secretary / Managing Director
- ISO operations manual and other Departmental manuals
- Circulars of RBI / SIDBI / IDBI / State / Central Government / Government Orders / Notifications.
- Office Orders / Circulars issued by the Corporate Office
- Various Registers
- Reports / Statements / Files.
- Follow up manual used by the Recovery Dept.
- Legal manual used by the Legal Dept.
- Service Rules governing the employees.

**The Categories of Documents
held by TIIC and under its control**

6) A Statement of the categories of documents that are held by it or under its control:

The documents held by the TIIC are :

The various correspondence between the Corporation with the Government, loanees, general public, other Government and non Governmental organisations.

- Documents of title deeds of the mortgaged properties
- Loan ledgers
- Books of accounts
- Bank statements
- Loan files and correspondences
- ISO documents
- Returns
- Minutes
- Service Registers, data relating to the officers and employees
- Operational manuals, circulars, office orders
- Library books etc.

These documents are kept at the Corporation's Head Office / Regional Offices / Branch Offices, as the case may be.

The arrangement for consultation with, or representation by
the member of the public in relation to the formulation of its
policy and implementation there of

7) The particulars of any arrangement for consultation with, or representation by the member of the public in relation to the formulation of its policy or implementation thereof:

Project Department at Head Office and Branches are handling the customer representation, any representation whether written or oral that indicates a deficiency in the prescribed quality of service provided by the corporation, will be deemed as a customer representation and handled as per the procedure laid down by the Corporation as follows:

- Concerned officer shall analyze and investigate the problem, represented by the customer.
- After a detailed analysis / investigation, remedial measures shall be decided.
- Remedial measures decided shall be implemented by the Officer identified for the purpose.

**Details of the Board, Councils,
Committees and other bodies**

8) Details of Board / Committee :

8.1. Board of Directors:

The Board of Directors is the highest controlling authority, comprising of Directors appointed by the Government from time to time and headed by the Chairman / CMD / MD, which deliberates and decide on policies / directions for the Corporation and supervises the functioning of the Corporation. There are various Sub-committees of the Board, such as Executive Committee, Default Review Committee, Audit Committee, CSR committee, Staff Committee I & II, Nomination & Remuneration Committee, and Stakeholder Relationship Committee and neither the meetings nor the Minutes are open or accessible to the Public.

As on 01.10.2016, TIIC's Board comprises of ten Directors. The particulars of Directors are in Annexure II.

The Board considers all policy matters and proposals for sanction of loans. Powers of sanction of the Board is at Annexure-VII.

8.2 Executive Committee:

The Executive Committee (EC) of the Corporation consists of four Directors of the Board as members. The Executive Committee considers proposals for sanction of loans. Powers of sanction of EC is at **Annexure-VII**. The members of the E.C as on 01.10.16 are as follows:

- Chairman
- Managing Director
- Nominee of SIDBI
- An independent director

8.3 Default Review Committee (DRC):

Default Review Committee (DRC) is a sub-committee of the Board with TIIC's Chairman / Managing Director as Chairman of the committee. It reviews the default cases periodically and also considers granting of relief and concessions to settlement cases, apart from reviewing the affairs of sick units under rehabilitation. All the four Directors at the Executive Committee are the members of this committee also.

8.4 Audit Committee:

The Audit Committee is reconstituted in accordance with the Sec.177 of the Companies Act, 2013. The Committee comprises of the following Directors as its members:

- 1) An independent director as chairman of the committee
- 2) Director representing SIDBI
- 3) Two more independent directors

The Audit Committee shall act in accordance with the terms and reference specified in writing by the Board as per the Companies Act 2013, besides its routine function.

8.5 CSR Committee :

The CSR committee is constituted as per the provisions of Companies Act 2013 and its rules there under. TIIC constituted the CSR Committee with the following as its directors :

- 1) Chairman
- 2) Managing Director
- 3) Director representing MSME Department
- 4) Independent Director

The committee recommends proposals for approval based on the CSR policies of the corporation.

8.6 Nomination & Remuneration Committee (NRC) :

The Nomination and Remuneration Committee (NRC) identifies persons who are qualified to become directors and recommend to Board, for their appointment in the Board as independent directors, and remuneration etc. The NRC was constituted with the following as its directors.

- 1) Chairman
- 2) Director representing Industries Department and
- 3) Independent Director

8.7 Stakeholders Relationship Committee (SRC) :

The Stakeholders Relationship Committee (SRC) is constituted to resolve the grievances of security holders of the corporation. The SRC consists of :

- 1) Director representing Industries Department and
- 2) Two Independent Directors

8.8 Staff Committee- I :

The Staff Committee – I is being constituted based on the GO issued by the Government of Tamilnadu to consider recruitment, promotion of Assistant General Manager and above. The members of the Staff Committee-I are as below:

- 1) Chairman
- 2) Managing Director, TIIC
- 3) Director representing Finance Department

8.9 Staff Committee – II:

The Staff Committee – II is being constituted based on the GO issued by the Government of Tamilnadu to consider recruitment, promotion of Senior Manager and below. The members of the Staff Committee-II are as below:

- 1) Managing Director, TIIC
- 2) Director representing Finance Department
- 3) Director representing Industries Department

8.10. Tender Committee

The Tender Committee is being constituted to scrutinize the tender documents, supervise opening of tenders, to carry out the preliminary examination and detailed evaluation of the tenders received and to prepare an evaluation report for the consideration of the Tender Accepting Authority. The members of the Tender Security Committee are as below:

- 1) Managing Director
- 2) Director/member representing Finance Department.

8.11 Review Committee

The Review Committee is being constituted to review the cases confirms with the decisions of Identification Committee which constitutes for classifying the

borrowers/guarantors as willful defaulters. The members of the Review Committee are as follows:

- 1) Managing Director (Chairman of the Committee)
- 2) Two Independent Directors

Other Committees of Directors/Employees of the Corporation :

8.12. Regional Loan Sanction Committee (RLSC) :

The Regional Loan Sanction Committee is headed by the Principal Secretary/ Chairman & Managing Director along with GM (Project)/AGM (Project), GM/DGM/AGM of LM&R/Recovery and the concerned Regional Manager. The Committee sanctions loans. Powers of sanction of RLSC is at **Annexure-VII**.

In respect of Bill finance proposals for amount upto Rs.3000 lakhs, RLSC will be the delegated authority to sanction.

8.13 Branch Sanction Committee (BSC):

The Branch Sanction Committee comprises of Regional Manager, the Branch Manager concerned and one more Branch Manager of that region. The Committee considers proposal for sanction of loan. Powers of sanction of BSC is at **Annexure-VII**.

8.14 Regional Settlement Committee (RSC):

The Regional Settlement Committee consists of General Manager (Recovery & LM&R), General Manager (Projects), Deputy General Manager (F&R/Systems) and Deputy General Manager (HRM, Estate & Expenditure Divisions/Legal) at Head Office and the concerned Regional Manager. The committee considers the One Time Settlement proposals which are related to the offices situated within the specified region in respect of loan sanction above Rs.25 lakhs under One Time Settlement (OTS) scheme.

8.15 Branch Settlement Committee (BSC):

The Branch Settlement Committee is constituted for each Branch Office with the Regional Manager, Branch Manager concerned and Manager of another

Branch within the same Region. The committee considers the OTS / auction sale proposals in respect of loan sanction upto Rs.25 lakhs under OTS scheme.

8.16 Identification Committee:

The Committee is constituted for classifying the borrowers/guarantors as willful defaulters. The members of the Committee are as follows:

- 1) General Manager-I (Chairman and Convenor of the Committee)
- 2) Dy.General Manager (F&R/Systems Department)
- 3) Dy.General Manager (HRM/LEGAL)

A directory of its Officers and Employees
The monthly remuneration received by Officers and Employees

9) A directory of its officers and Employees:

The Name, Designation and working Region/Branch/Head Office of all the officials / employees are detailed in the **Annexure IV**.

10) The monthly remuneration received by each of its officers and employees including the system of compensation as provided in the regulations:

The Corporation adopts the pay scales and other allowances for all its officials, as stipulated by the State Government from time to time (**Annexure V**).

The details of monthly remuneration received by each cadre of officers and employees is given in **Annexure VI**.

The manner of execution of subsidy programmes, including the amounts allocated and details of beneficiaries of such programmes

11) The manner of execution of subsidy programmes, including the amounts allocated and details of beneficiaries of such programmes:

TIIC is the implementing agency for various capital subsidies of State Government in respect of its assisted units. TIIC is also the nodal agency for the select Central Government Subsidies viz., Food Processing Subsidy in respect of its assisted units. TIIC gives subsidy bridge loans against eligible subsidies to the eligible units assisted by it, helping them to implement their projects on schedule.

11.1. State Government Subsidies/Incentives :

a) Subsidy/Incentives for Micro, Small and Medium Enterprises (as per the policy announcement made in 2008).

- Capital subsidy @ 25% on eligible plant and machinery value subject to a maximum of Rs.30 lakhs for all new micro manufacturing enterprises set up anywhere in the State.
- Small and Medium Enterprises establishing units in 251 blocks notified as backward and Industrial Estates promoted by SIPCOT / SIDCO (excluding Industrial Estates located within the radius of 50 km from Chennai city centre) will be eligible for capital subsidy @ 25% on plant and machinery value subject to a maximum of Rs.30 lakhs.
- Employment incentive subsidy at a rate of 5% subject to a maximum of Rs.5 lakhs will be granted, if atleast 25 workers have been employed for a minimum period of 3 years within the first five years from the date of commencement of commercial production for units set up in backward areas / agro based enterprises.
- Additional capital subsidy of 5% subject to a maximum of Rs.2 lakhs will be given to enterprises set up by women, SC/ST, physically disabled and transgender entrepreneurs located in backward areas / agro based industries.
- An additional subsidy of 25% on the value of eligible plant and machinery / equipment (for items not covered for Capital Subsidy) installed to promote cleaner and environment friendly technologies subject to a maximum of Rs.3 lakhs.
- Subsidy for agro-based industries in all 385 blocks.

- Special capital subsidy @ 25% on machinery subject to a maximum of Rs.30 lakhs for following thrust sector enterprises.

a)Electrical and Electronic Industry, b)Leather and Leather Goods, c)Auto parts and components, d)Drugs and Pharmaceuticals, e)Solar Energy equipments, f)Gold & Diamond jewellery for exports, g)Pollution control equipments, h)Sports goods and accessories, i)Cost effective building materials, j)Readymade garments, k)Any other industry to be notified by the Government in this regard from time to time, l)Food Processing [Amended as per G.O. Ms.No.1 dated 7.1.11], m)Plastic [Amended as per G.O. Ms.No.1 dated 7.1.11], n) Rubber [Amended as per G.O. Ms.No.1 dated 7.1.11].

b) Government of Tamilnadu has formulated a Special Scheme for New Entrepreneur cum Enterprise Development Scheme (NEEDS) in order to assist the educated youth to become first generation entrepreneurs. Educated youth with any Degree, Diploma, ITI/Vocational Training from the recognized institution and in the age group of 21-35 years under General Category and 21 to 45 years under Special Category aspiring to become entrepreneurs would be eligible for assistance under this scheme. The project cost shall not exceed Rs.1.00 crore. Capital subsidy of 25% of the project cost upto a maximum of Rs.25.00 lakhs will be provided by the State Government. Besides, a 3% interest subvention will also be extended by the State Government. For further details, refer G.O.(Ms).49, MSME (D2) Department, dated 29.10.2012.

c) 3% Interest Subvention Scheme – All term loans sanctioned with effect from 03.09.2012 by Tamilnadu Industrial Investment Corporation Limited for Micro, Small and Medium Enterprises both manufacturing and service sectors, under various types of schemes like General Term Loan, Term Loan for Wind mill, Working Capital Term Loan, Open Term Loan, etc., are eligible for the 3% interest subvention. Individual beneficiary can avail maximum interest subvention of Rs.30.00 lakhs irrespective of the number of loans. For further details, refer to G.O.Ms.No.156 Industries (MIF-2) Department, dated 03.09.2012 & G.O(Ms) No.173, Industries (MIF-2) Department, dated 04.10.2012.

d) 3% Back Ended Interest Subsidy to a maximum of Rs.10.00 lakhs over a period of five years on loans upto Rs.100.00 lakhs for Micro/Small/Medium Enterprises under specific schemes like MSEF Scheme, CLCS eligible technology.

e) Generator subsidy : 25% of the cost of generator set upto the capacity of 320 KVA purchased on or after 11.11.2008 subject to a maximum subsidy limit of Rs.5.00 lakhs is available for all micro, small and medium manufacturing enterprises (MSME) in the state for the purchase of generator set for their captive use. This subsidy will also be eligible to enterprises taking up substantial, expansion / diversification of their existing activities on the incremental assets created towards expansion / diversification.

f) Incentives to Medium/Mega/Large Scale Industries :

The Govt of Tamilnadu has announced various incentives/subsidies to the industrial units under New Industrial Policy 2007.

TIIC has been nominated as the Nodal Agency for sanction and disbursement of incentives/subsidies for Medium/Mega/Large Scale Industries in Tamilnadu whose investments is upto Rs.300 crores.

11.2 Central Government Subsidies/Incentives :

i) Credit Linked Capital Subsidy (CLCSS) :

15% subsidy on plant and machinery for Technology Upgradation by Micro and Small Enterprises in select sectors subject to maximum of Rs.15.00 lakhs per unit.

ii) Amended Technology Upgradation Fund Scheme (ATUFS) for granting One Time Capital Investment Subsidy (CIS) for the period from 13.01.2016 to 31.03.2022:

Interest Capital Subsidy :

S No		Rate of capital Investment Subsidy (CIS)	CIS per Individual certify.
1	Garmenting, Technical Textiles	15% on eligible machines	Rs.30 Crore
2	Weaving for brand new shuttle-less looms (including weaving preparatory and knitting), processing, jute, silk and handloom	10% on eligible machines	Rs.20 Crore
3a	Composite unit/multiple garments - if the eligible capital investment in respect of garmenting - Technical textiles category is more than 50% of the eligible project cost	15% on eligible machines	Rs.30 Crore
3b	Composite unit/multiple garments - if the eligible capital investment in respect of garmenting - Technical textiles category is less than 50% then the subsidy cap will be Rs.20 cr.	10% on eligible machines	Rs.20 Crore

The maximum subsidy for overall investment by an Individual entity under ATUFS will be restricted to Rs.30.00 crores.

For details about Subsidy and Incentives kindly click <http://www.tiic.in/incenties.html>

Particulars of recipients of Concession

12)Particulars of recipients of concession

12.1 CONCESSIONS:

The one time settlement schemes earlier operated by TIIC were found to be useful in enabling sick units to settle their accounts and ensuring speedy recovery of the dues of the Corporation, particularly from the chronic defaulting units and units under the categories of defunct, under possession, loss assets, written-off and suit filed, where the normal recovery measures initiated by the Corporation did not yield desired results. The modified OTS scheme operated by TIIC at present is given in **Annexure III**.

13) Details in respect of the information available to or held by it reduced in an electronic form:

For details, please click here.<http://www.tiic.in/>

Public Information Officer,
Assistant Public Information Officers
and
Appellate Authority

14) The Name, Designation and other particulars of the Public Information Officer & Assistant Public Information Officers :

Public Information Officer :

**" Thiru D. Durairaj,
Company Secretary,
TIIC Limited,
692, Anna Salai, Nandanam,
CHENNAI - 600 035
Ph.No.044 - 2432 2524 "**

Assistant Public Information Officers :

**" Thiru K. Seetharaman,
Senior Manager (Legal),
Legal Dept,
TIIC Limited,
692, Anna Salai, Nandanam,
CHENNAI - 600 035
Ph.No. 044 - 2433 1203 / 2430 6100 "**

Thiru B.G. Ashok	Branch Manager, TIIC, Chennai.
Thiru K. Janardhanan	Branch Manager, TIIC, Tambaram
Thiru E. Paulrajan	Branch Manager, TIIC, Tiruvallur.
Thiru R.J. Ramesh	Branch Manager, TIIC, Cuddalore.
Tmt.W.B. Mala	Senior Branch Manager, TIIC, Vellore
Thiru. L. Kumarappan, Officer-Grade III	Officer-In-charge, TIIC, Tiruvannamalai Field Office
Thiru V.S. Manoharan	Branch Manager, TIIC, Coimbatore.
Thiru S. Rajendran	Branch Manager, TIIC, Tirupur.
Thiru V.A. Rajendran	Branch Manager, TIIC, Erode
Thiru K. Dinakaran	Branch Manager, TIIC, Kurichi, Coimbatore.
Tmt.K. Bhuvaneshwari	Branch Manager, TIIC, Madurai
Thiru V. Ekambaram	Branch Manager, TIIC, Dindigul
Thiru S. Murugan	Branch Manager, TIIC, Karaikudi
Thiru M. Shanmugasundaram	Officer-In-charge, TIIC, Theni Field Office
Thiru R. Narayanan	Officer-In-charge, TIIC, Ramnad Field Office

Thiru K. Murugesan	Branch Manager, TIIC, Tirunelveli
Thiru T. Karunakaran Thiru A. R. Sundaresan	Branch Manager, TIIC, Tuticorin. Branch Manager, TIIC, Nagercoil.
Thiru K. Elenchezian	Branch Manager, TIIC, Sivakasi
Thiru J.K. Varadharaj	Officer-In-charge, TIIC, Virudhunagar Field Office
Thiru K. Susilkumar	Branch Manager, TIIC, Trichy
Tmt.R. Chitra Shenbagavalli	Branch Manager, TIIC, Thanjavur
Thiru C. Subramanian	Branch Manager, TIIC, Pudukkottai
Thiru P. Gunasekaran	Branch Manager, TIIC, Karur
Thiru G. Parimelalagan	Officer-In-charge, TIIC, Perambalur Field Office.
Thiru R. Baskaran	Officer-In-charge, TIIC, Nagapattinam Field Office.
Thiru R. Ravichandran	Branch Manager, TIIC, Villupuram
Thiru A. Tamilarasan	Branch Manager, TIIC, Salem
Thiru M. Sundaramurthy	Branch Manager, TIIC, Dharmapuri
Thiru T. Mohan	Branch Manager, TIIC, Hosur
Thiru G. Sahadevan	Branch Manager, TIIC, Namakkal

Appellate Authority :

The General Manager,

The Tamilnadu Industrial Investment Corporation Limited,

692 Anna Salai, Nandanam,

Chennai 600 035.

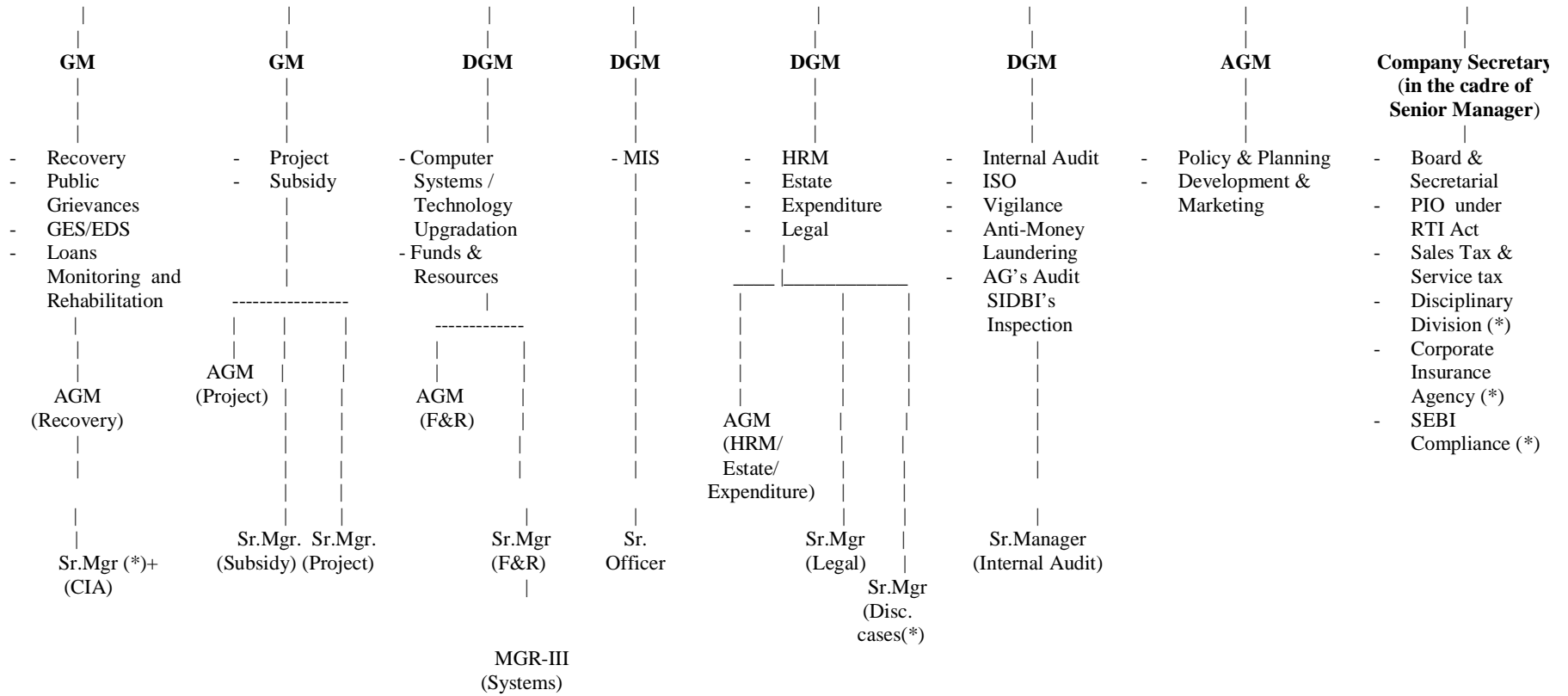
Ph : 044 - 24331203 / 24323186

Organisation chart [HEAD OFFICE]

ANNEXURE – I

AS ON 01.01.2017

CHAIRMAN & MANAGING DIRECTOR



(*) Disciplinary cases & CIA cases are looked after by the Company Secretary

Annexure II

Sl.No.	Name and Address of the Board of Directors	
1	Thiru Satyabrata Sahoo, IAS Chairman & Managing Director, TIIC Ltd, 692 Anna Salai, Nandanam, Chennai 600 035.	Executive Director
2	Thiru Mangat Ram Sharma, IAS, Principal Secretary to Government, Micro, Small & Medium Enterprises Department, Govt of Tamilnadu, Secretariat, Chennai 600 009.	Non Executive Director
3	Dr. Pingale Vijay Maruti, IAS Joint Secretary to Government Industries Department Government of Tamilnadu, Secretariat Chennai 600 009.	Non Executive Director
4	Thiru N. Venkatesh, IAS Deputy Secretary to Government Finance Department Government of Tamilnadu Secretariat Chennai 600 009.	Non Executive Director
5	Thiru V. Sridhar, General Manager Small Industries Development Bank of India (SIDBI) 'Overseas Towers', 756 L, Anna Salai, Opp. to TVS Chennai 600 002.	Non Executive Director
6	Tmt. Chitra Alai, General Manager Small Industries Development Bank of India (SIDBI) SME Development Centre, Plot No.C-11, "G" Block, Bandra Kurla Complex, Bandra East, Mumbai 400 051.	Non Executive Director
7	Thiru S. Sundar Retired Bank Executive, No.2B, 'Sahas Manor', Door No.3C, III Street, North Boag Road, T. Nagar Chennai 600 017.	Independent Director
8	Thiru C. Muthusami, No.47, Dr. Jagannathan Nagar, Opp. to Medical College, Coimbatore - 641 014	Independent Director

9.	Thiru S. Gunasegaran, Retired Bank Executive, House No.4/281 (Old No.3/422), II Street, Rangarajapuram, Santhoshapuram, Chennai 600 073.	Independent Director
10.	Thiru N. Xavier Thomas, Retired Bank Executive, T-2, Eden Dale, 63 First Main Road., Indira Nagar, Adyar, Chennai 600 020.	Independent Director

Annexure III

THE TAMILNADU INDUSTRIAL INVESTMENT CORPORATION LIMITED,
692, ANNA SALAI, NANDANAM, CHENNAI 600 035

TIIC/HO/REC/5(b)/2014-15

28.11.2014

CIRCULAR No.4

The Regional Managers / Branch Managers / Field Officers,
 The TIIC Limited.

Sir,

Sub: TIIC – Recovery – Modifications in the One Time Settlement schemes operated by the corporation – Condonation of delay in settlement of accounts in OTS approved cases - Proposal approved by the Board – Communication sent.

Ref: TIIC B.No.86/2014-15 Memorandum dated 24.09.2014 and TIIC B.No.86/2014-15 Addendum dated 12.11.2014 placed before the Board at its meeting held on 14.11.2014.

The Board of TIIC at its meeting held on 14.11.2014 has approved certain modifications in the existing One Time Settlement (OTS) schemes being operated by the Corporation and also laid down procedure for Condonation of delay in settlement of accounts in OTS approved cases.

l) The details of existing OTS schemes and modifications approved by the Board are given in the form of **Annexure** enclosed. The modifications approved by the Board are given below:

- 3) Shifting the cut-off date to 31.03.2014 from 31.03.2013 to consider OTS proposals in respect of Doubtful Assets and below.
- 4) In respect of loans disbursed above Rs.5.00 lakhs and upto Rs.10.00 lakhs with primary/collateral security available in the form of land/ building/ machinery and all loans disbursed above Rs.10.00 lakhs distinction may be made between cases sanctioned prior to and after 1.4.2004, and this will be in place of the existing distinction made prior to and after 1.4.2000.
- 5) In respect of units, where the Realizable Value is a parameter for considering OTS the same may be arrived at, as described in the **Annexure** in line with

the guidelines issued by the Corporation for fixing upset price for auction sale of assets.

II. The extension of validity of OTS approval beyond one year, will henceforth be made applicable, not only for prospective cases but also for cases wherein OTS was approved earlier but not yet settled as on date.

The condonation of delay in settlement of accounts under already approved and future OTS cases may be considered on merits with applicable interest as detailed below by the

- a. Regional Manager if the settlement is within 1 year, as per existing delegation.
- b. Managing Director if the settlement is beyond 1 year and up to 2 (two) years.

While settling the account under already approved OTS, the settlement of account vis-à-vis charging of interest, till date of settlement will be as under:

- (i) Up to one year period, from the date of communication till the date of settlement, Simple Interest at 15.00% p.a. or at the interest rate applicable for OTS cases at the time of settlement of loan, whichever is higher, will be charged.
- (ii) Beyond one year, if the concern is coming forward for settlement, then for the first year, Simple Interest at 15.00% p.a. or at the interest rate applicable for OTS cases at the time of settlement of loan, whichever is higher, will be charged, and then for the period from second year onwards compound interest at 15.00% p.a. or the interest rate applicable for OTS cases at the time of settlement of loan, will be reckoned for compounding the interest at quarterly rests, till the date of settlement.

III. Some of the assisted units, where there are heavy statutory dues with Commercial tax, Excise, PF, ESI, TANGEDCO, etc., and who have come forward to settle the account under OTS, are requesting the Corporation to extend the validity of the OTS approval beyond validity period towards condonation of delay in settlement.

The condonation of delay of more than two years in settlement of account under OTS, for such of these units with heavy statutory dues, for already approved and future OTS cases, will be considered by the Board with applicable interest as detailed above, on a case to case basis depending on the merits.

The contents of the circular may be brought to the notice of all the officials concerned working under your control, in order to process OTS proposals/ settlement of approved OTS cases accordingly.

Receipt of the circular may be acknowledged.

Deputy General Manager (Recovery)

Encl: as above

Copy to :

PA to Chairman
PA to PS/MD
PAs to GMs /DGMs,

All Heads of Departments,
The TIIC Limited,
Chennai - 35

Internal Audit Team at Regional Offices

One Time Settlement (OTS) Schemes

1. Loans under Loss and Written off categories without any asset back up :

EXISTING				PROPOSED			
Sl. No.	Category of Loan	Settlement Amount	Delegated Authority	Category of Loan	Settlement Amount	Delegated Authority	Remarks
1.	All loans under Loss and Written off categories without any asset back up as on 31.3.2013	10% of principal outstanding or 5% of principal disbursed whichever is higher plus 10% of other dues	Branch Settlement Committee (BSC)	All loans under Loss and Written off categories without any asset back up as on 31.3.2014	No change (10% of principal outstanding or 5% of principal disbursed whichever is higher plus 10% of other dues)	No change (BSC)	Cut off date moved to latest Balance Sheet date i.e. 31.3.2014

2. Loans disbursed up to Rs.10.00 lakhs:

EXISTING				PROPOSED			
Sl. No.	Category of Loan	Settlement Amount	Delegated Authority	Category of Loan	Settlement Amount	Delegated Authority	Remarks
2.	All loans disbursed up to Rs.1.00 lakh with asset back up (with primary / collateral security available in the form of land / building / machinery) and in the categories of Doubtful and below as on 31.3.2013 including written off	1.10 times the principal disbursed reduced by remittances or 5% of the principal disbursed whichever is higher plus 25% of other dues	BSC	All loans disbursed up to Rs.1.00 lakh with asset back up (with primary / collateral security available in the form of land / building / machinery) and in the categories of Doubtful and below as on 31.3.2014 including written off	No change (1.10 times the principal disbursed reduced by remittances or 5% of the principal disbursed whichever is higher plus 25% of other dues)	No change (BSC)	Cut off date moved to latest Balance Sheet date i.e. 31.3.2014

EXISTING				PROPOSED			
Sl. No.	Category of Loan	Settlement Amount	Delegated Authority	Category of Loan	Settlement Amount	Delegated Authority	Remarks
3.	All loans disbursed above Rs.1.00 lakh and up to Rs.5.00 lakhs with asset back up (with primary / collateral security available in the form of land / building / machinery) including all transport loans under TAHDCO Scheme and semi automatic looms in the categories of Doubtful and below as on 31.3.2013 including written off	1.10 times the principal disbursed reduced by remittances made so far or 10% of the principal disbursed whichever is higher plus 25% of other dues	BSC	All loans disbursed above Rs.1.00 lakh and up to Rs.5.00 lakhs with asset back up (with primary / collateral security available in the form of land / building / machinery) including all transport loans under TAHDCO Scheme and semi automatic looms in the categories of Doubtful and below as on 31.3.2014 including written off	No change (1.10 times the principal disbursed reduced by remittances made so far or 10% of the principal disbursed whichever is higher plus 25% of other dues)	No change (BSC)	Cut off date moved to latest Balance Sheet date i.e. 31.3.2014

4.	Loans disbursed above Rs.5.00 lakhs and up to Rs.10.00 lakhs with asset back up and security in the form of machinery / vehicle only (without any security available in the form of land / building) and in the category of Doubtful asset and below as on 31.3.2013 including written off.	1.10 times the principal disbursed reduced by remittances made so far or 10% of the principal disbursed whichever is higher plus 25% of other dues	BSC	Loans disbursed above Rs.5.00 lakhs and up to Rs.10.00 lakhs with asset back up and security in the form of machinery / vehicle only (without any security available in the form of land / building) and in the category of Doubtful asset and below as on 31.3.2014 including written off.	No change (1.10 times the principal disbursed reduced by remittances made so far or 10% of the principal disbursed whichever is higher plus 25% of other dues)	No change (BSC)	Cut off date moved to latest Balance Sheet date i.e. 31.3.2014
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EXISTING				PROPOSED			
Sl. No.	Category of Loan	Settlement Amount	Delegated Authority	Category of Loan	Settlement Amount	Delegated Authority	Remarks
5	<p>Loans disbursed above Rs.5.00 lakh and up to Rs.10.00 lakhs with asset back up (with primary / collateral security available in the form of land / building / machinery) including all transport loans under TAHDCO Scheme and semi automatic looms</p> <p>a) Loans sanctioned prior to 1.4.2000</p>	<p>1.25 times the principal disbursed reduced by remittances made so far or 25% of the principal disbursed whichever is higher plus 25% of other dues</p>	BSC	<p>Loans disbursed above Rs.5.00 lakh and up to Rs.10.00 lakhs with asset back up (with primary / collateral security available in the form of land / building / machinery) including all transport loans under TAHDCO Scheme and semi automatic looms and in the category of Doubtful asset and below as on 31.03.2014 including written off.</p> <p>a) Loans sanctioned prior to 1.4.2004</p>	<p>No change</p> <p>(1.25 times the principal disbursed reduced by remittances made so far or 25% of the principal disbursed whichever is higher plus 25% of other dues)</p>	No change (BSC)	<p>Cut off date is fixed as 31/03/2014</p> <p>Distinction made between sanctions prior to 1.4.2004 and after instead of 1.4.2000</p>

Sl. No.	EXISTING			PROPOSED			
	Category of Loan	Settlement Amount	Delegated Authority	Category of Loan	Settlement Amount	Delegated Authority	Remarks
	b) Loans sanctioned after 1.4.2000 and in the categories of Doubtful and below as on 31.3.2013 including written off	Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) realizable value whichever is lower	RSC	b) Loans sanctioned after 1.4.2004 and in the categories of Doubtful and below as on 31.3.2014 including written off	Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) Realizable Value* whichever is lower	No change (RSC)	Cut off date moved to latest Balance Sheet date i.e. 31.3.2014. Distinction made between sanctions prior to 1.4.2004 and after instead of 1.4.2000. RV is arrived based on the number of times an asset is brought for auction

* **Realizable Value (RV)**

For assets not brought for auction sale by the Corporation

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 2 times

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 3 times

- 90% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 4 times & above

- 75% of present RV falling under the purview of valuation within ONE year

3. Loans disbursed above Rs.10.00 lakhs:

Sl. No.	EXISTING			PROPOSED			
	<u>Category of Loan</u>	Settlement Amount	Competent Authority for Approval	<u>Category of Loan</u>	Settlement Amount	Competent Authority for Approval	Remarks
6.	<p>a) All units including Short Term Loans sanctioned prior to 1.4.2000</p> <p>b) All units including Short Term Loans sanctioned after to 1.4.2000</p>	<p>Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) realizable value whichever is lower</p> <p>Waiver of penal interest (or) OTS amount to cover an IRR of 15% (or) realizable value whichever is lower</p>	DRC	<p>a) All units including Short Term Loans sanctioned prior to 1.4.2004 and in the category of Doubtful asset and below as on 31.03.2014 including written off.</p> <p>b) All units including Short Term Loans sanctioned after 1.4.2004 and in the category of Doubtful asset and below as on 31.03.2014 including written off.</p>	<p>Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) Realizable Value* whichever is lower</p> <p>Waiver of penal interest (or) OTS amount to cover an IRR of 15% (or) Realizable Value* whichever is lower</p>	<p>No change (DRC)</p> <p>No change (DRC)</p>	<p>Cut off date is fixed as 31/03/2014</p> <p>Distinction made between sanctions prior to 1.4.2004 and after instead of 1.4.2000.</p> <p>RV is arrived based on the number of times an asset is brought for auction</p>

* **Realizable Value (RV)**

For assets not brought for auction sale by the Corporation

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 2 times

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 3 times

- 90% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 4 times & above

- 75% of present RV falling under the purview of valuation within ONE year

4. One Time Settlement Scheme for Hire Purchase:

Sl. No.	EXISTING			PROPOSED			
	Category of the Unit	Settlement Amount	Competent Authority for Approval	Category of the Unit	Settlement Amount	Competent Authority for Approval	Remarks
7.	All Units	Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) realizable value whichever is lower	DRC	All units in the category of Doubtful asset and below as on 31.03.2014 including written off.	(Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) Realizable Value* whichever is lower)	No change (DRC)	Cut off date is fixed as 31/03/2014 RV is arrived based on the number of times an asset is brought for auction

*** Realizable Value (RV)**

For assets not brought for auction sale by the Corporation

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 2 times

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 3 times

- 90% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 4 times & above

- 75% of present RV falling under the purview of valuation within ONE year

5. One Time Settlement Scheme for Lease Finance:

Sl. No.	EXISTING			PROPOSED			Remarks
	Category of the Unit	Settlement Amount	Competent Authority for Approval	Category of the Unit	Settlement Amount	Competent Authority for Approval	
8.	All units	Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) realizable value whichever is lower	DRC	All units in the category of Doubtful asset and below as on 31.03.2014 including written off.	Waiver of penal & compound interest (or) OTS amount to cover an IRR of 12% (or) Realizable Value* whichever is lower	No change (DRC)	Cut off date is fixed as 31/03/2014 RV is arrived based on the number of times an asset is brought for auction

*** Realizable Value (RV)**

For assets not brought for auction sale by the Corporation

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 2 times

- 100% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 3 times

- 90% of present RV falling under the purview of valuation within ONE year

For assets auctioned up to 4 times & above

- 75% of present RV falling under the purview of valuation within ONE year

06. for Soft Loan / Seed Capital:

Sl. No.	EXISTING		PROPOSED		
	Seed Capital / Soft Loan	Settlement Amount	Seed Capital / Soft Loan	Settlement Amount	Remarks
9.	For all seed capital / soft loan cases	Settlement amount will be arrived both for term loan and soft loan together based on the realizable value of securities, IRR, Etc.	For all seed capital / soft loan cases and in the category of Doubtful asset and below as on 31.03.2014 including written off.	Settlement amount will be arrived both for term loan and soft loan together based on the Realizable Value* of securities, IRR, Etc.	Cut off date is fixed as 31/03/2014 RV is arrived based on the number of times an asset is brought for auction

*** Realizable Value (RV)**

For assets not brought for auction sale by the Corporation	-	100% of present RV falling under the purview of valuation within ONE year
For assets auctioned up to 2 times	-	100% of present RV falling under the purview of valuation within ONE year
For assets auctioned up to 3 times	-	90% of present RV falling under the purview of valuation within ONE year
For assets auctioned up to 4 times & above	-	75% of present RV falling under the purview of valuation within ONE year

Note:

- 1) In respect of loans sanctioned above Rs.10 lakhs and sanctioned after 1.4.2002
 - a) There shall not be reversal of interest earned / credited to the loan account.
 - b) Waiver shall not exceed the interest outstanding and shall result in collection of the entire principal disbursed and simple interest together with other dues except the cases where the realizable value is very low.
- 2) In respect of cases which are classified as wilful defaulters as per RBI guidelines the competent authority for approval will be as under:
 - a) Loans upto Rs.5.00 lakhs - RSC
 - b) Loans above Rs.5.00 lakhs and upto Rs.10.00 lakhs - DRC
 - c) Loans above Rs.10.00 lakhs - Board
- 3) In respect of GES cases covered by Credit Guarantee, where claim has been settled by CGTMSE, OTS settlements will be informed and remitted to CGTMSE
- 4) The above settlement schemes do not apply to sanctions under BFS
- 5) The modified OTS scheme indicated above will not be applicable to those borrowers where an OTS has already been granted earlier unless the approval has since been withdrawn / legal action initiated.
- 6) The decision of TIIC regarding eligibility, interpretation of the OTS policy and offering OTS to individual units shall be final and binding upon the borrower and without prejudice to the rights and remedies available to TIIC relating to recovery, which shall be invariably mentioned in all communications related to OTS settlements.
- 7) As per circulars TIIC/HO/REC/(5b)/2013-14, dt.10/01/2014 and TIIC/HO/REC/AG/2013-14, dt.14.3.2014, the appropriate authority shall fix the OTS amount taking into account the OTS offers received earlier, etc.,
- 8) Even though OTS approval is valid only for one year, condonation of delay in settlement can be considered as indicated in circular.

ANNEXURE IV

**Name and Designation of all the employees working in Regional/ Branch/
Head Office of the Corporation (As on 01.01.2017)**

Sl. No	PP No	Name	Designation	Name of the Branch/Region/ Head Office
1	791	ASHOK B.G.	MANAGER - GRADE III	CHENNAI BRANCH
2	1049	RADHA, K [1049]	MANAGER - GRADE III	CHENNAI BRANCH
3	281	KULASEKARARAJ.P	SENIOR OFFICER	CHENNAI BRANCH
4	1126	SHOBANA. S	SENIOR OFFICER	CHENNAI BRANCH
5	467	DURGA.P.S.	SENIOR OFFICER	CHENNAI BRANCH
6	614	DORAIRAJ.R	OFFICER - GRADE III	CHENNAI BRANCH
7	533	SIRAJ AHAMED.A	JUNIOR OFFICER - GRADE I	CHENNAI BRANCH
8	709	GNANASEKAR.M	JUNIOR OFFICER - GRADE II	CHENNAI BRANCH
9	680	KRISHNARAJ.D	JUNIOR OFFICER - GRADE II	CHENNAI BRANCH
10	765	MURUGAN.K	JUNIOR OFFICER - GRADE II	CHENNAI BRANCH
11	903	DEIVARANI. P	JUNIOR OFFICER - GRADE II	CHENNAI BRANCH
12	833	KHAJA MOHIDEEN..P.A.	JUNIOR OFFICER - GRADE II	CHENNAI BRANCH
13	859	PARIMALA.E	JUNIOR OFFICER - GRADE II	CHENNAI BRANCH
14	1043	RAMA.B	JUNIOR OFFICER - GRADE III	CHENNAI BRANCH
15	802	FAZAL MOHAMED.G	ASSISTANT - GRADE III	CHENNAI BRANCH
16	1119	CHITRARASAN. C	DRIVER - GRADE II	CHENNAI BRANCH
17	569	RAJI.M	OFFICE ASSISTANT - GRADE I	CHENNAI BRANCH
18	597	SRINIVASAN.R	ASST. GENERAL MANAGER	CHENNAI REGION
19	513	PANDIAN. L	SENIOR MANAGER	CHENNAI REGION
20	587	RADHAKRISHNAMOORTHY N	OFFICER - GRADE III	CHENNAI REGION
21	593	KAMALAKANNAN.A	OFFICER - GRADE III	CHENNAI REGION
22	677	TAMILSELVAN. P	JUNIOR OFFICER - GRADE II	CHENNAI REGION
23	707	JESURAJ SELWYN.S	JUNIOR OFFICER - GRADE II	CHENNAI REGION
24	880	THIRUPURA SUNDARI.D	JUNIOR OFFICER - GRADE II	CHENNAI REGION
25	1010	SIVARAJ.M	OFFICE ASSISTANT - GRADE I	CHENNAI REGION
26	649	MANOHARAN. V.S	SENIOR MANAGER	COIMBATORE
27	381	JAGANNATHAN, N	SENIOR OFFICER	COIMBATORE
28	497	VILASINI. G	JUNIOR OFFICER - GRADE I	COIMBATORE
29	764	SELVARAJ. A.	JUNIOR OFFICER - GRADE II	COIMBATORE

30	819	KINGSTON NIRMALKUMAR. J	JUNIOR OFFICER - GRADE II	COIMBATORE
31	820	THAVAMANI K	JUNIOR OFFICER - GRADE II	COIMBATORE
32	1054	UDAYAKUMAR.M	JUNIOR OFFICER - GRADE III	COIMBATORE
33	1060	PANDIAN.G	JUNIOR OFFICER - GRADE III	COIMBATORE
34	1061	NEELAVATHI.P	JUNIOR OFFICER - GRADE III	COIMBATORE
35	1121	NIRMALA MARY	ASSISTANT - GRADE III	COIMBATORE
36	1072	RAMAMOORTHY N	RECORD CLERK - GRADE III	COIMBATORE
37	1077	VELMURUGAN. K	DRIVER - GRADE I	COIMBATORE
38	560	KANDASAMY S.K.	ASST. GENERAL MANAGER	COIMBATORE REGION
39	760	RENGANATHAN.T	SENIOR MANAGER	COIMBATORE REGION
40	452	SUGUNA PRABHAKARAN R	SENIOR OFFICER	COIMBATORE REGION
41	615	GANAPATHYAMMAL. R	OFFICER - GRADE III	COIMBATORE REGION
42	774	BALASIVASANKARAN. B.	JUNIOR OFFICER - GRADE II	COIMBATORE REGION
43	953	NACHIMUTHU.K	DRIVER - GRADE I	COIMBATORE REGION
44	713	GANAPATHY.S	OFFICE ASSISTANT - GRADE I	COIMBATORE REGION
45	780	RAMESH.R.J	SENIOR MANAGER	CUDDALORE
46	315	SELVARAJU. K.	SENIOR OFFICER	CUDDALORE
47	613	RAJENDRAN.M	OFFICER - GRADE III	CUDDALORE
48	888	SARASWATHI. S.K.	JUNIOR OFFICER - GRADE II	CUDDALORE
49	1063	LAKSHMANAN.A	JUNIOR OFFICER - GRADE III	CUDDALORE
50	1106	RADHA K. (1106)	JUNIOR OFFICER - GRADE III	CUDDALORE
51	313	VASAN.A	RECORD CLERK - GRADE I	CUDDALORE
52	675	SUNDARAMURTHY.M (675)	SENIOR MANAGER	DHARMAPURI
53	482	ILANGO.S.P.R	OFFICER - GRADE III	DHARMAPURI
54	538	CHANDRAMOULI.G	OFFICER - GRADE III	DHARMAPURI
55	770	UMARANI.S	JUNIOR OFFICER - GRADE II	DHARMAPURI
56	1055	RAVIKUMAR.J	JUNIOR OFFICER - GRADE III	DHARMAPURI
57	1074	MADHAN.M	RECORD CLERK - GRADE III	DHARMAPURI
58	1091	MATHAIYAN.K	DRIVER - GRADE I	DHARMAPURI
59	676	EKAMBARAM.V	SENIOR MANAGER	DINDUGAL
60	429	YATHIRAJULU.R	SENIOR OFFICER	DINDUGAL
61	524	MILTON.B.H.S	OFFICER - GRADE III	DINDUGAL
62	526	RAJAKUMAR.H	OFFICER - GRADE III	DINDUGAL
63	703	LAKSHMI.P	JUNIOR OFFICER - GRADE II	DINDUGAL
64	705	JAGANATHAN. L.	JUNIOR OFFICER - GRADE II	DINDUGAL
65	842	CHITRAISELVI.P	JUNIOR OFFICER - GRADE II	DINDUGAL
66	605	MURUGESAN.M (1961)	DRIVER - GRADE I	DINDUGAL

67	811	RAJENDRAN.V.A.	MANAGER - GRADE III	ERODE
68	522	RAMASAMY, K [522]	OFFICER - GRADE III	ERODE
69	767	RAMAKRISHNAN.S (767)	JUNIOR OFFICER - GRADE II	ERODE
70	884	SENTHILKUMARI.B	JUNIOR OFFICER - GRADE II	ERODE
71	900	SANGAMITHIRAI.J	JUNIOR OFFICER - GRADE III	ERODE
72	1052	THILAGAM.K	JUNIOR OFFICER - GRADE III	ERODE
73	1048	SENTHILKUMAR.S	JUNIOR OFFICER - GRADE III	ERODE
74	1064	DHANALAKSHMI.E	JUNIOR OFFICER - GRADE III	ERODE
75	373	RAVINDRAN. P	RECORD CLERK - GRADE I	ERODE
76	1103	VENKATESWARAN.T	DRIVER - GRADE I	ERODE
77	268	Govind Swamynathan.S	GENERAL MANAGER	HEAD OFFICE
78	801	KIRUBAKARAN.T	GENERAL MANAGER	HEAD OFFICE
79	472	SRINIVASAN.G	DEPUTY GENERAL MANAGER	HEAD OFFICE
80	1019	MURALIDHARAN.S.(DGM)	DEPUTY GENERAL MANAGER	HEAD OFFICE
81	424	SUBRAMANIAN.K.V	DEPUTY GENERAL MANAGER	HEAD OFFICE
82	468	ILANGO.P	DEPUTY GENERAL MANAGER	HEAD OFFICE
83	507	VARADARAJAN. S	ASST. GENERAL MANAGER	HEAD OFFICE
84	517	SUKUMAR.T.S	ASST. GENERAL MANAGER	HEAD OFFICE
85	552	KALATHY.N	ASST. GENERAL MANAGER	HEAD OFFICE
86	551	SASHIKALA.S (551)	ASST. GENERAL MANAGER	HEAD OFFICE
87	612	KISHOREKUMAR. R	ASST. GENERAL MANAGER	HEAD OFFICE
88	650	ASHOK. S	SENIOR MANAGER	HEAD OFFICE
89	525	SEETHA RAMAN.K	SENIOR MANAGER	HEAD OFFICE
90	670	MARAGATHAM.B	SENIOR MANAGER	HEAD OFFICE
91	719	ARUNASALARAJAN.S	SENIOR MANAGER	HEAD OFFICE
92	738	DURAIRAJ.D	SENIOR MANAGER	HEAD OFFICE
93	755	RANGARAJU.M	SENIOR MANAGER	HEAD OFFICE
94	749	CHOCKANATHAN. S	SENIOR MANAGER	HEAD OFFICE
95	823	MALLIGA.M	MANAGER - GRADE III	HEAD OFFICE
96	1082	VEERABADRAN.B	MANAGER - GRADE III	HEAD OFFICE
97	1038	RAJU, A.J.S.	MANAGER - GRADE III	HEAD OFFICE
98	402	JAYANTHI.B	DEPUTY MANAGER	HEAD OFFICE
99	278	LALITHA. T.	SENIOR OFFICER	HEAD OFFICE
100	1122	SURIYA. J	SENIOR OFFICER	HEAD OFFICE
101	1125	NANDHINI DEVI. M	SENIOR OFFICER	HEAD OFFICE
102	1127	GOWRI. P	SENIOR OFFICER	HEAD OFFICE
103	303	ANBALAGAN. S (303)	SENIOR OFFICER	HEAD OFFICE

104	304	SATHYANARAYANAN K	SENIOR OFFICER	HEAD OFFICE
105	400	THAMIZHARASI.K	SENIOR OFFICER	HEAD OFFICE
106	433	NAGARAJAN S. (433)	SENIOR OFFICER	HEAD OFFICE
107	449	HARIKUMAR D.	SENIOR OFFICER	HEAD OFFICE
108	494	KOTEESWARAN.M	OFFICER - GRADE III	HEAD OFFICE
109	451	ROSEE.A.K	JUNIOR OFFICER - GRADE I	HEAD OFFICE
110	510	PRABAKARAN.K	JUNIOR OFFICER - GRADE I	HEAD OFFICE
111	564	KRISHNAKUMARI. K.	JUNIOR OFFICER - GRADE I	HEAD OFFICE
112	565	SHANTHI.C (565)	JUNIOR OFFICER - GRADE I	HEAD OFFICE
113	568	RAJENDRAN.P	JUNIOR OFFICER - GRADE I	HEAD OFFICE
114	577	YESSOLAKSHMI.S.N	JUNIOR OFFICER - GRADE I	HEAD OFFICE
115	578	KARUNANITHI. R.	JUNIOR OFFICER - GRADE I	HEAD OFFICE
116	594	VALAYAPATHY.R	JUNIOR OFFICER - GRADE I	HEAD OFFICE
117	639	PRASAD.P.S	JUNIOR OFFICER - GRADE II	HEAD OFFICE
118	637	PRASHANTHI.K	JUNIOR OFFICER - GRADE II	HEAD OFFICE
119	663	MOHANKUMAR C.M.V.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
120	665	GEETHA.M	JUNIOR OFFICER - GRADE II	HEAD OFFICE
121	679	VENKATESH. GR.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
122	681	RAVICHANDRAN.M	JUNIOR OFFICER - GRADE II	HEAD OFFICE
123	682	VENKATESAN. C.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
124	687	SIVAKUMAR. N	JUNIOR OFFICER - GRADE II	HEAD OFFICE
125	684	USHARANI. S.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
126	686	ESWARAMURTHY.S	JUNIOR OFFICER - GRADE II	HEAD OFFICE
127	688	RAJASEKARAN.S	JUNIOR OFFICER - GRADE II	HEAD OFFICE
128	689	USHADEVI. SR.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
129	692	DEVAKUMAR.T.B	JUNIOR OFFICER - GRADE II	HEAD OFFICE
130	693	SRIDHAR. G.B.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
131	694	GAYAS BASHA.J	JUNIOR OFFICER - GRADE II	HEAD OFFICE
132	696	SUBBIAH.S	JUNIOR OFFICER - GRADE II	HEAD OFFICE
133	698	RAVICHANDRAN.V	JUNIOR OFFICER - GRADE II	HEAD OFFICE
134	700	SURESH.K	JUNIOR OFFICER - GRADE II	HEAD OFFICE
135	708	VIMALA K.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
136	704	KANDAVEL. S.S.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
137	715	KUMUDAVALLI. R.	JUNIOR OFFICER - GRADE II	HEAD OFFICE
138	721	VIJEYA. VR	JUNIOR OFFICER - GRADE II	HEAD OFFICE
139	728	NAGARAJAN.S (728)	JUNIOR OFFICER - GRADE II	HEAD OFFICE
140	729	USHA RANI.M	JUNIOR OFFICER - GRADE II	HEAD OFFICE

141	902	MEENAKSHI. R	JUNIOR OFFICER - GRADE II	HEAD OFFICE
142	830	SEKAR. M	JUNIOR OFFICER - GRADE II	HEAD OFFICE
143	836	KUMARESAN.G	JUNIOR OFFICER - GRADE II	HEAD OFFICE
144	843	SATHIYAVATHI.K.K	JUNIOR OFFICER - GRADE II	HEAD OFFICE
145	1025	MOHAN. S	JUNIOR OFFICER - GRADE II	HEAD OFFICE
146	856	RAJU T.V.G	JUNIOR OFFICER - GRADE II	HEAD OFFICE
147	863	SUNDARARAJAN.G	JUNIOR OFFICER - GRADE II	HEAD OFFICE
148	860	GOKULAKRISHNAN.T.S	JUNIOR OFFICER - GRADE II	HEAD OFFICE
149	858	RAMATHILAKAM.M	JUNIOR OFFICER - GRADE II	HEAD OFFICE
150	865	SULOCHANA.M	JUNIOR OFFICER - GRADE II	HEAD OFFICE
151	877	SANTHOSH KUMAR.N	JUNIOR OFFICER - GRADE II	HEAD OFFICE
152	871	SANTHANA KENNEDY.P	JUNIOR OFFICER - GRADE II	HEAD OFFICE
153	882	THANGAKRISHNAN.M	JUNIOR OFFICER - GRADE II	HEAD OFFICE
154	873	RAMESH BABU. E	JUNIOR OFFICER - GRADE II	HEAD OFFICE
155	861	ANBALAGAN. S (861)	JUNIOR OFFICER - GRADE II	HEAD OFFICE
156	886	MAHESH.P.S	JUNIOR OFFICER - GRADE II	HEAD OFFICE
157	912	KOMALAVALLI.P	JUNIOR OFFICER - GRADE II	HEAD OFFICE
158	883	VALARMATHI.R (883)	JUNIOR OFFICER - GRADE II	HEAD OFFICE
159	1041	MURALI.P	JUNIOR OFFICER - GRADE II	HEAD OFFICE
160	1042	THIRUGANASAMBANDAN.T	JUNIOR OFFICER - GRADE III	HEAD OFFICE
161	600	SOMARAJ.M	ASSISTANT - GRADE III	HEAD OFFICE
162	736	RANGANATHAN.P	ASSISTANT - GRADE III	HEAD OFFICE
163	441	ANNADURAI. M	RECORD CLERK - GRADE II	HEAD OFFICE
164	1027	RAMESH.B	RECORD CLERK - GRADE III	HEAD OFFICE
165	305	BALARAMAN, P	DRIVER - GRADE I	HEAD OFFICE
166	782	VENKATESAN.V	DRIVER - GRADE I	HEAD OFFICE
167	814	SADASIVARAJ, R	DRIVER - GRADE I	HEAD OFFICE
168	821	VEERAPANDIAN.S	DRIVER - GRADE I	HEAD OFFICE
169	924	SHANMUGAM. M	DRIVER - GRADE I	HEAD OFFICE
170	803	ANTHONY RAJ. R.M	DRIVER - GRADE I	HEAD OFFICE
171	1078	JAYAVELU A.	DRIVER - GRADE I	HEAD OFFICE
172	1012	ANANDAN.G	DRIVER - GRADE I	HEAD OFFICE
173	1013	GUNALAN. J	DRIVER - GRADE I	HEAD OFFICE
174	264	YESUBABU.D	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
175	439	SEKAR.K	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
176	592	VIJAYAKUMAR. K	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
177	807	SUBRAMANIYAN.A	OFFICE ASSISTANT - GRADE I	HEAD OFFICE

178	805	GOVINDASAMY.V	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
179	1069	RAMESH.P (1069)	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
180	925	RAVICHANDRAN.D	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
181	1036	RAMESH.R (1036)	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
182	1011	MANI.V	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
183	1021	SANKAR.A	OFFICE ASSISTANT - GRADE I	HEAD OFFICE
184	1023	INDRA.R	OFFICE ASSISTANT - GRADE II	HEAD OFFICE
185	1028	THAINEES MARY	OFFICE ASSISTANT - GRADE II	HEAD OFFICE
186	1037	SELVAM.V	OFFICE ASSISTANT - GRADE II	HEAD OFFICE
187	920	MOHAN.T	MANAGER - GRADE III	HOSUR
188	420	ELAVARASI.P	SENIOR OFFICER	HOSUR
189	573	MOHAN.D	JUNIOR OFFICER - GRADE I	HOSUR
190	579	VALAIYAPATHY.S	JUNIOR OFFICER - GRADE I	HOSUR
191	702	ELANGOVA.N.L.	JUNIOR OFFICER - GRADE II	HOSUR
192	706	SURYAMURTHY.S	JUNIOR OFFICER - GRADE II	HOSUR
193	773	DEVI.S	JUNIOR OFFICER - GRADE II	HOSUR
194	818	KANCHANA DEVI. K.	JUNIOR OFFICER - GRADE II	HOSUR
195	653	SUNDARAM.K (653)	RECORD CLERK - GRADE II	HOSUR
196	357	MURUGAN.S (357)	DEPUTY MANAGER	KARAIKUDI
197	293	GOPAKUMAR.V	SENIOR OFFICER	KARAIKUDI
198	294	SAMPATH.M	SENIOR OFFICER	KARAIKUDI
199	437	MOHAN.P	SENIOR OFFICER	KARAIKUDI
200	840	VASANTHI P.	JUNIOR OFFICER - GRADE II	KARAIKUDI
201	1075	MURUGAN. S (1075)	DRIVER - GRADE I	KARAIKUDI
202	1116	SANJEEVI.R	OFFICE ASSISTANT - GRADE II	KARAIKUDI
203	754	GUNASEKARAN P	SENIOR MANAGER	KARUR
204	344	KATHIRVEL.R	SENIOR OFFICER	KARUR
205	528	PONNAMBALAM.P	OFFICER - GRADE III	KARUR
206	532	RAJENDRAN.R	OFFICER - GRADE III	KARUR
207	580	SIVAKAMI.T.S	OFFICER - GRADE III	KARUR
208	543	RAMKUMAR.V	JUNIOR OFFICER - GRADE I	KARUR
209	752	DINAKARAN.K	SENIOR MANAGER	KURICHI BRANCH
210	328	NAGARAJ.S (1960)	SENIOR OFFICER	KURICHI BRANCH
211	379	BASKARAN. R (379)	SENIOR OFFICER	KURICHI BRANCH
212	493	JACKSON.M	OFFICER - GRADE III	KURICHI BRANCH
213	769	RAJAN RAAMALINGAM. N	JUNIOR OFFICER - GRADE II	KURICHI BRANCH
214	813	RAJATHI. R.	JUNIOR OFFICER - GRADE II	KURICHI BRANCH

215	1062	SASIKALA. L (1062)	JUNIOR OFFICER - GRADE III	KURICHI BRANCH
216	1101	SHANMUGASUNDARAM, N	DRIVER - GRADE I	KURICHI BRANCH
217	1070	SIVALINGAM. N	OFFICE ASSISTANT - GRADE I	KURICHI BRANCH
218	779	BHUVANESWARI K	MANAGER - GRADE III	MADURAI BRANCH
219	406	ESWARLAL .P.N.B	SENIOR OFFICER	MADURAI BRANCH
220	443	BASKARAN.P.S	SENIOR OFFICER	MADURAI BRANCH
221	448	GANESH BABU.M.L	OFFICER - GRADE III	MADURAI BRANCH
222	638	PARTHASARATHY.R	JUNIOR OFFICER - GRADE II	MADURAI BRANCH
223	644	THARCIS MANOHARAN, A	JUNIOR OFFICER - GRADE II	MADURAI BRANCH
224	899	TAMILSELVI .C	JUNIOR OFFICER - GRADE II	MADURAI BRANCH
225	901	KANAGARAJAN.K	JUNIOR OFFICER - GRADE II	MADURAI BRANCH
226	853	KANNAN K.	JUNIOR OFFICER - GRADE II	MADURAI BRANCH
227	850	THIAGARAJAN.R	JUNIOR OFFICER - GRADE II	MADURAI BRANCH
228	1110	SHANMUGASUNDARAM S.	RECORD CLERK - GRADE III	MADURAI BRANCH
229	1068	CHINNADURAI.S	DRIVER - GRADE I	MADURAI BRANCH
230	426	GANESARAJARAM.R.B	DEPUTY GENERAL MANAGER	MADURAI REGION
231	425	SELVARAJ A.P.	DEPUTY MANAGER	MADURAI REGION
232	465	MAHENDRANATH, N.K.	SENIOR OFFICER	MADURAI REGION
233	635	DHASARATHAN.S	JUNIOR OFFICER - GRADE II	MADURAI REGION
234	894	KANDASAMY KANNAN.G	JUNIOR OFFICER - GRADE II	MADURAI REGION
235	849	BALASUBRAMANIAN.S (849)	JUNIOR OFFICER - GRADE II	MADURAI REGION
236	844	MURUGAN N.P.	JUNIOR OFFICER - GRADE II	MADURAI REGION
237	1109	AMMAVASI.A	RECORD CLERK - GRADE III	MADURAI REGION
238	434	BASKARAN.R (434)	SENIOR OFFICER	NAGAPATTINAM F.O.
239	1058	SIVANANDAM.A.M.	JUNIOR OFFICER - GRADE III	NAGAPATTINAM F.O.
240	756	SUNDARESAN.A.R	SENIOR MANAGER	NAGERCOIL
241	359	RAJABAI.V.	SENIOR OFFICER	NAGERCOIL
242	414	THAMILARASI. S.	SENIOR OFFICER	NAGERCOIL
243	479	GRACY.T.	OFFICER - GRADE III	NAGERCOIL
244	486	RAJA.V	OFFICER - GRADE III	NAGERCOIL
245	490	VANAJAKUMARI.T.	OFFICER - GRADE III	NAGERCOIL
246	717	JOHN BRIGHT.M.	JUNIOR OFFICER - GRADE II	NAGERCOIL
247	895	RAVIKUMAR.P.S	JUNIOR OFFICER - GRADE II	NAGERCOIL
248	1065	NAGARAJAN.P	JUNIOR OFFICER - GRADE III	NAGERCOIL
249	388	RAJASEKARAN.K.	DRIVER - GRADE I	NAGERCOIL
250	796	SAHADEVAN.G	MANAGER - GRADE III	NAMAKKAL BRANCH
251	617	RAVIKUMAR.V	OFFICER - GRADE III	NAMAKKAL BRANCH

252	523	VENKATESAN.R	OFFICER - GRADE III	NAMAKKAL BRANCH
253	545	NAGARAJAN.A (545)	OFFICER - GRADE III	NAMAKKAL BRANCH
254	549	SAKTHIVEL.J	OFFICER - GRADE III	NAMAKKAL BRANCH
255	726	VALARMATHI.R (726)	JUNIOR OFFICER - GRADE II	NAMAKKAL BRANCH
256	1108	PALANISAMY.K	DRIVER - GRADE I	NAMAKKAL BRANCH
257	1097	LAKSHMANAN.B	OFFICE ASSISTANT - GRADE I	NAMAKKAL BRANCH
258	655	ANANDAN V.D.	SENIOR MANAGER	ON DEPUTATION
259	496	PONNUSAMY. R	OFFICER - GRADE III	ON DEPUTATION
260	537	PARIMELALAGAN.G	OFFICER - GRADE III	PERAMBALUR F.O.
261	1053	RANI.V	JUNIOR OFFICER - GRADE III	PERAMBALUR F.O.
262	602	RAJU.V	ASSISTANT - GRADE III	PERAMBALUR F.O.
263	627	SUBRAMANIAN.C	SENIOR MANAGER	PUDUKKOTTAI
264	289	PADMAVATHY.R	SENIOR OFFICER	PUDUKKOTTAI
265	444	RAGHAVAN.S	SENIOR OFFICER	PUDUKKOTTAI
266	521	NAGARAJAN.D	JUNIOR OFFICER - GRADE I	PUDUKKOTTAI
267	828	PALANISELVAM.B	JUNIOR OFFICER - GRADE II	PUDUKKOTTAI
268	906	MUTHUKUMAR.G	JUNIOR OFFICER - GRADE II	PUDUKKOTTAI
269	318	SANKAR.V.S	JUNIOR OFFICER - GRADE III	PUDUKKOTTAI
270	1066	SURESHKUMAR, V	RECORD CLERK - GRADE III	PUDUKKOTTAI
271	596	KANNAN.L	DRIVER - GRADE I	PUDUKKOTTAI
272	1093	CHANDRASEKARN.A	OFFICE ASSISTANT - GRADE I	PUDUKKOTTAI
273	411	NARAYANAN.R	SENIOR OFFICER	RAMANATHAPURAM F.O.
274	839	CHITRA.S	JUNIOR OFFICER - GRADE II	RAMANATHAPURAM F.O.
275	1105	MANOHARAN.M.R	JUNIOR OFFICER - GRADE III	RAMANATHAPURAM F.O.
276	743	KATHIRESAN.M	ASSISTANT - GRADE III	RAMANATHAPURAM F.O.
277	1115	MUNIYASAMY. M	OFFICE ASSISTANT - GRADE II	RAMANATHAPURAM F.O.
278	788	TAMILARASAN.A	MANAGER - GRADE III	SALEM
279	534	GOVINDARAJU.K	OFFICER - GRADE III	SALEM
280	733	SUBRAMANINAN.D	JUNIOR OFFICER - GRADE II	SALEM
281	862	SURESH BABU.D	JUNIOR OFFICER - GRADE II	SALEM
282	1047	KAMRAJ.S	JUNIOR OFFICER - GRADE III	SALEM
283	1104	KASIMANI.S	ASSISTANT - GRADE III	SALEM
284	624	RAMASAMY.U	ASST. GENERAL MANAGER	SALEM REGION
285	621	RAMASAMY.P	SENIOR MANAGER	SALEM REGION
286	312	AYYAVU.A.S	SENIOR OFFICER	SALEM REGION
287	536	THACHINAMOORTHY.T	OFFICER - GRADE III	SALEM REGION
288	772	JEHANGIR BASHA.M	JUNIOR OFFICER - GRADE II	SALEM REGION

289	881	HEMALATHA.S	JUNIOR OFFICER - GRADE II	SALEM REGION
290	1090	RAMACHANDRAN.M	RECORD CLERK - GRADE III	SALEM REGION
291	923	ELENCHEZHIAN.K	MANAGER - GRADE III	SIVAKASI
292	487	THIYAGARAJAN.T (487)	OFFICER - GRADE III	SIVAKASI
293	847	VIJAYALAKSHMI K	JUNIOR OFFICER - GRADE II	SIVAKASI
294	841	SELVI.P	JUNIOR OFFICER - GRADE II	SIVAKASI
295	909	KARUNAGARAN.B	JUNIOR OFFICER - GRADE II	SIVAKASI
296	875	GOVINDARAJI.M	JUNIOR OFFICER - GRADE II	SIVAKASI
297	1114	BOSE.K	RECORD CLERK - GRADE III	SIVAKASI
298	1118	JAYAPPAUL.P	DRIVER - GRADE II	SIVAKASI
299	784	JANARDHANAN.K	SENIOR MANAGER	TAMBARAM BRANCH
300	1124	KATHAMBARI. S	SENIOR OFFICER	TAMBARAM BRANCH
301	364	VIJAYALAKSMI, M	SENIOR OFFICER	TAMBARAM BRANCH
302	446	RATHINAMOORTHY.G	SENIOR OFFICER	TAMBARAM BRANCH
303	478	HEMALATHA. R.	SENIOR OFFICER	TAMBARAM BRANCH
304	643	SHANTHI. C (643)	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
305	685	CHANDRIKA.P.R	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
306	691	SIVASAKTHI.A	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
307	812	ANANTHI. V	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
308	905	MAITHEEN GANI.A	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
309	910	JAYALAKSHMI.C	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
310	855	EDWIN.J	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
311	876	ARANGASAMY. P	JUNIOR OFFICER - GRADE II	TAMBARAM BRANCH
312	1024	BARATHAZVAR. E	JUNIOR OFFICER - GRADE III	TAMBARAM BRANCH
313	273	VEERARAGHAVAN. B.G.	ASSISTANT - GRADE II	TAMBARAM BRANCH
314	1022	MURALI KRISHNAN.A	DRIVER - GRADE I	TAMBARAM BRANCH
315	502	KHADERKHAN N.	OFFICE ASSISTANT - GRADE II	TAMBARAM BRANCH
316	778	CHITRA SHENBAGA VALLI.R	MANAGER - GRADE III	THANJAVUR
317	547	RAJENDRAN.K	OFFICER - GRADE III	THANJAVUR
318	854	SANTHANAM.D	JUNIOR OFFICER - GRADE II	THANJAVUR
319	866	THENMOZHI. C	JUNIOR OFFICER - GRADE II	THANJAVUR
320	1120	USHA.C	ASSISTANT - GRADE III	THANJAVUR
321	1095	MATHIALAGAN.P	DRIVER - GRADE I	THANJAVUR
322	1076	SELVAM.P	OFFICE ASSISTANT - GRADE I	THANJAVUR
323	466	SHANMUGASUNDARAM.M	SENIOR OFFICER	THENI FIELD OFFICE
324	488	THANGARAJU S.	JUNIOR OFFICER - GRADE I	THENI FIELD OFFICE
325	809	MURUGAVEL.M	JUNIOR OFFICER - GRADE II	THENI FIELD OFFICE

326	1085	KARUNAKARAN.T	DEPUTY MANAGER	THOOTHUKUDI
327	432	RAMAKRISHNAN.N	SENIOR OFFICER	THOOTHUKUDI
328	618	SHANTHA.N.	OFFICER - GRADE III	THOOTHUKUDI
329	816	SELVI.B	JUNIOR OFFICER - GRADE II	THOOTHUKUDI
330	887	RAJESWARI.K	JUNIOR OFFICER - GRADE II	THOOTHUKUDI
331	907	CHELLADURAI.C	JUNIOR OFFICER - GRADE II	THOOTHUKUDI
332	1107	BALAKRISHNAN.A	JUNIOR OFFICER - GRADE III	THOOTHUKUDI
333	599	KOMBIAH.M	ASSISTANT - GRADE III	THOOTHUKUDI
334	742	RAMAMOORTHY.A	DRIVER - GRADE I	THOOTHUKUDI
335	789	SUSILKUMAR.K	MANAGER - GRADE III	TIRUCHIRAPALLI
336	296	RAMALINGAM.S	SENIOR OFFICER	TIRUCHIRAPALLI
337	435	GANAPATHI.P	SENIOR OFFICER	TIRUCHIRAPALLI
338	459	BALASUBRAMANIAN.K	SENIOR OFFICER	TIRUCHIRAPALLI
339	485	DEVARAJ.R	OFFICER - GRADE III	TIRUCHIRAPALLI
340	542	VENKATARAMANAN .S	OFFICER - GRADE III	TIRUCHIRAPALLI
341	548	MOHAMED HANEEFA.A	OFFICER - GRADE III	TIRUCHIRAPALLI
342	781	RATNABAI KESAL RANI.W	JUNIOR OFFICER - GRADE II	TIRUCHIRAPALLI
343	1112	SANTHANAM.A	DRIVER - GRADE II	TIRUCHIRAPALLI
344	793	MURUGESAN.K. (793)	MANAGER - GRADE III	TIRUNELVELI
345	428	BHARATHI.S	SENIOR OFFICER	TIRUNELVELI
346	436	MURUGESAN.K. (436)	SENIOR OFFICER	TIRUNELVELI
347	898	CHOCKALINGAM. V.M.	JUNIOR OFFICER - GRADE II	TIRUNELVELI
348	889	SHANTHA.P	JUNIOR OFFICER - GRADE II	TIRUNELVELI
349	872	SELVAN ARUMUGAM.T	JUNIOR OFFICER - GRADE II	TIRUNELVELI
350	1056	MURUGAN.M.C	JUNIOR OFFICER - GRADE III	TIRUNELVELI
351	783	SUKUMARAN, R	DRIVER - GRADE I	TIRUNELVELI
352	598	GURURAJAPATHY.A	ASST. GENERAL MANAGER	TIRUNELVELI REGION
353	668	JAYANANDAKUMAR.V	SENIOR MANAGER	TIRUNELVELI REGION
354	415	ANTHONY RAJ.S	SENIOR OFFICER	TIRUNELVELI REGION
355	893	MOTHA RENALD	JUNIOR OFFICER - GRADE II	TIRUNELVELI REGION
356	891	PAKSHIRAJAN.M.	JUNIOR OFFICER - GRADE II	TIRUNELVELI REGION
357	672	ANTONYCHAMY,B.	DRIVER - GRADE I	TIRUNELVELI REGION
358	825	RAJENDRAN.S	MANAGER - GRADE III	TIRUPPUR
359	1123	BABY. S	SENIOR OFFICER	TIRUPPUR
360	310	TIRUPATHI. R	SENIOR OFFICER	TIRUPPUR
361	810	RAJASEKARAN.R.A.	JUNIOR OFFICER - GRADE II	TIRUPPUR
362	822	MUSTHIRI MOHAMMED	JUNIOR OFFICER - GRADE II	TIRUPPUR

363	827	NAGARAJAN. R	JUNIOR OFFICER - GRADE II	TIRUPPUR
364	892	KALIDASU.P	JUNIOR OFFICER - GRADE II	TIRUPPUR
365	1071	SHANMUGASAMY.S	DRIVER - GRADE I	TIRUPPUR
366	712	THANGARAJ, K	OFFICE ASSISTANT - GRADE II	TIRUPPUR
367	623	PAULRAJAN.E	ASST. GENERAL MANAGER	TIRUVALLUR BRANCH
368	777	PALANIVEL.R	SENIOR MANAGER	TIRUVALLUR BRANCH
369	372	KIRUPA N.	DEPUTY MANAGER	TIRUVALLUR BRANCH
370	251	MANOHAR.S	ASSISTANT MANAGER	TIRUVALLUR BRANCH
371	408	RAVINDRAN. S	SENIOR OFFICER	TIRUVALLUR BRANCH
372	481	SUNDARI.K	OFFICER - GRADE III	TIRUVALLUR BRANCH
373	634	BALACHANDAR.A.R	OFFICER - GRADE III	TIRUVALLUR BRANCH
374	562	SELVAMANI.E	JUNIOR OFFICER - GRADE I	TIRUVALLUR BRANCH
375	724	SOMASUNDARAM.K.R	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
376	763	AMUDHA.E	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
377	829	PARTHIBAN S	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
378	837	BHUVANESWARI.N.P	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
379	683	MOHANKUMAR. P	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
380	695	SIVASANKARAN.N	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
381	697	VIJAYA.J	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
382	720	SANKAR.V	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
383	722	PARTHASARATHY. A.	JUNIOR OFFICER - GRADE II	TIRUVALLUR BRANCH
384	671	KIRUBARANI.S	JUNIOR OFFICER - GRADE III	TIRUVALLUR BRANCH
385	1002	BALAKUMAR.K	DRIVER - GRADE I	TIRUVALLUR BRANCH
386	590	JAYAKUMAR.R	OFFICE ASSISTANT - GRADE I	TIRUVALLUR BRANCH
387	571	KUMARAPPAN.L	OFFICER - GRADE III	TIRUVANNAMALAI F.O.
388	723	ELIZABETH.V	JUNIOR OFFICER - GRADE II	TIRUVANNAMALAI F.O.
389	831	RAVI.M	JUNIOR OFFICER - GRADE II	TIRUVANNAMALAI F.O.
390	1113	JAISANKAR.D	DRIVER - GRADE II	TIRUVANNAMALAI F.O.
391	501	MATHIAZHAGAN.V	DEPUTY GENERAL MANAGER	TRICHY REGION
392	800	KUMAR.V	MANAGER - GRADE III	TRICHY REGION
393	380	SARAVANAGANESAN.P	SENIOR OFFICER	TRICHY REGION
394	874	KARTHINI.P	JUNIOR OFFICER - GRADE II	TRICHY REGION
395	885	GOVINDARAJ.R	JUNIOR OFFICER - GRADE II	TRICHY REGION
396	354	SUNDARAM.K (354)	RECORD CLERK - GRADE I	TRICHY REGION
397	368	SEKAR. P	DRIVER - GRADE I	TRICHY REGION
398	652	MALA. W.B.	ASST. GENERAL MANAGER	VELLORE
399	798	THIRUNAVUKKARASU. S	MANAGER - GRADE III	VELLORE

		(798)		
400	629	JAMUNA. A	JUNIOR OFFICER - GRADE II	VELLORE
401	631	SELVAKUMAR. M	JUNIOR OFFICER - GRADE II	VELLORE
402	640	RAMAMURTHY. G (640)	JUNIOR OFFICER - GRADE II	VELLORE
403	716	KALAISELVI.P.L.S	JUNIOR OFFICER - GRADE II	VELLORE
404	741	JEYAKUMARI. M	JUNIOR OFFICER - GRADE II	VELLORE
405	838	PICHANDI.A	JUNIOR OFFICER - GRADE II	VELLORE
406	834	BHAVANI. M	JUNIOR OFFICER - GRADE II	VELLORE
407	1094	SUBRAMANI.N	DRIVER - GRADE I	VELLORE
408	656	RAVICHANDRAN.R	SENIOR MANAGER	VILLUPURAM
409	575	MOHANAKRISHNAN.N	JUNIOR OFFICER - GRADE I	VILLUPURAM
410	734	PARVATHI.G	JUNIOR OFFICER - GRADE II	VILLUPURAM
411	908	ELAVARASAN.L	JUNIOR OFFICER - GRADE II	VILLUPURAM
412	852	AUGUSTINE MANONMANI.K	JUNIOR OFFICER - GRADE II	VILLUPURAM
413	1050	SUTHA.S	JUNIOR OFFICER - GRADE III	VILLUPURAM
414	1092	CHAKKARAVARTHY.K.	OFFICE ASSISTANT - GRADE I	VILLUPURAM
415	633	VARADHARAJ.J.K	JUNIOR OFFICER - GRADE II	VIRUDHUNAGAR F.O.
416	646	KASTHURI.A	JUNIOR OFFICER - GRADE II	VIRUDHUNAGAR F.O.
417	896	JEBARANI.S	JUNIOR OFFICER - GRADE II	VIRUDHUNAGAR F.O.
418	584	SELVAN. S	RECORD CLERK - GRADE II	VIRUDHUNAGAR F.O.

TIIC Ltd.,

ANNEXURE - V

CADRE-WISE DETAILS OF SCALE OF PAY OF OFFICIALS/STAFF OF TIIC

S. No.	Post	Pay-scale	Pay band	Grade Pay Rs.
		(w.e.f. 01.01.2006 and with monetary benefit from 01.01.2007) Rs.		
1.	General Manager	37400 – 67000	PB 4	8800
2.	Dy. General Manager	37400 – 67000	PB 4	8700
3.	Asst. General Manager	15600 – 39100	PB 3	7600
4.	Senior Manager	15600 – 39100	PB 3	6600
5.	Manager – Grade III	15600 – 39100	PB 3	5700
	Manager – Grade II	15600 – 39100	PB 3	6600
	Manager – Grade I	15600 – 39100	PB 3	7600
6.	Senior Officer	15600 – 39100	PB 3	5400
	Assistant Manager	15600 – 39100	PB 3	5700
	Deputy Manager	15600 – 39100	PB 3	6600
7.	Officer – Grade III	9300 – 34800	PB 2	4600 (upto 11.12.2007) ----- 4900 (from 12.12.2007)
	Officer – Grade II	15600 – 39100	PB 3	5400

	Officer – Grade I	15600 – 39100	PB 3	5700
8.	Junior Officer – Grade III	9300 – 34800	PB 2	4400 (upto 11.12.2007) ----- 4800(from 12.12.2007)
	Junior Officer – Grade II	9300 – 34800	PB 2	4600 (upto 11.12.2007) ----- 4900 (from 12.12.2007)
	Junior Officer – Grade I	15600 – 39100	PB 3	5400
9.	Assistant/ Stenographer – Grade III	5200 – 20200	PB 1	2400 ^
	Assistant/ Stenographer – Grade II	9300 – 34800	PB 2	4200
	Assistant/ Stenographer – Grade I	9300 – 34800	PB 2	4400 (upto 11.12.2007) ----- 4800(from 12.12.2007)
10.	Driver – Grade III	5200 – 20200	PB 1	2000 ^^
	Driver – Grade II	5200 – 20200	PB 1	2400 ^^
	Driver – Grade I	5200 – 20200	PB 1	2600 ^^
11.	Record Clerk – Grade III	4800 – 10000	PB 1 A	1650
	Record Clerk – Grade II	5200 – 20200	PB 1	1900
	Record Clerk – Grade I	5200 – 20200	PB 1	2000

12.	Office Assistant – Grade III	4800 – 10000	PB 1 A	1300
	Office Assistant – Grade II	4800 – 10000	PB 1 A	1650
	Office Assistant – Grade I	5200 – 20200	PB 1	1800

Basic pay in the revised pay structure means the pay drawn in the prescribed pay band plus the applicable grade pay but does not include any other type of pay like Special Pay

There shall be no change in the pay band and the grade pay in respect of the employees moved to Selection Grade/ Special Grade on or after 01.01.2006, as indicated in para (viii).

^^ SI.No.10 - Driver – Grade III/ II/ I

Revised as follows as per Procds.No.HRM/A2/4298/2011 dt.02.11.2011 of the Chairman & MD
Notionally with retrospective effect from 01.01.2006 and with monetary benefit from 01.3.2011

1.	Driver	Driver – Grade III	5,200 – 20,200	PB 1	2,400
	Selection Grade Driver	Driver – Grade II	9,300 – 34,800	PB 2	4,200
	Special Grade Driver	Driver – Grade I	9,300 – 34,800	PB 2	4,400

^ SI.No.9 - Assistant / Stenographer – Grade III

Revised as follows as per Procds.No.HRM/A3/009861/2014 dt.17.3.2015 of the Principal Secretary/ MD:

Notionally with retrospective effect from 01.01.2006 and with monetary benefit from 01.02.2011

Rs.5,200 – 20,200 + Grade Pay of Rs.2,800/-

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ANNEXURE - VI**Details of monthly remuneration received by each official of the Corporation****for the month of December 2016**

Sl. No.	PP. No.	Name	Designation	Name of the Branch/Head Office	Monthly Remuneration Rs.
1	791	ASHOK B.G.	MANAGER-GRADE-III	CHENNAI BRANCH	100,830.00
2	1049	RADHA, K [1049]	MANAGER-GRADE-III	CHENNAI BRANCH	97,534.00
3	281	KULASEKARARAJ.P	SENIOR OFFICER	CHENNAI BRANCH	75,117.00
4	467	DURGA.P.S.	SENIOR OFFICER	CHENNAI BRANCH	70,941.00
5	1126	SHOBANA. S	SENIOR OFFICER	CHENNAI BRANCH	58,445.00
6	614	DORAIRAJ.R	OFFICER-GRADE-III	CHENNAI BRANCH	73,339.00
7	533	SIRAJ AHAMED.A	JUNIOR OFFICER- GRADE-I	CHENNAI BRANCH	71,394.00
8	680	KRISHNARAJ.D	JUNIOR OFFICER- GRADE-II	CHENNAI BRANCH	66,308.00
9	709	GNANASEKAR.M	JUNIOR OFFICER- GRADE-II	CHENNAI BRANCH	67,514.00
10	765	MURUGAN.K	JUNIOR OFFICER- GRADE-II	CHENNAI BRANCH	63,099.00
11	833	KHAJA MOHIDEEN..P.A.	JUNIOR OFFICER- GRADE-II	CHENNAI BRANCH	62,666.00
12	859	PARIMALA.E	JUNIOR OFFICER- GRADE-II	CHENNAI BRANCH	60,768.00
13	903	DEIVARANI. P	JUNIOR OFFICER- GRADE-II	CHENNAI BRANCH	61,962.00
14	1043	RAMA.B	JUNIOR OFFICER- GRADE-III	CHENNAI BRANCH	53,310.00
15	802	FAZAL MOHAMED.G	ASSISTANT GRADE-III	CHENNAI BRANCH	34,812.00
16	1119	CHITRARASAN. C	DRIVER-GRADE-II	CHENNAI BRANCH	43,202.00
17	569	RAJI.M	OFFICE ASSISTANT GRADE-I	CHENNAI BRANCH	29,724.00
18	597	SRINIVASAN.R	ASST. GENERAL MANAGER	CHENNAI REGION	118,066.00
19	513	PANDIAN. L	SENIOR MANAGER	CHENNAI REGION	95,423.00
20	587	RADHAKRISHNAMOORTHY N	OFFICER-GRADE-III	CHENNAI REGION	69,672.00

21	593	KAMALAKANNAN.A	OFFICER-GRADE-III	CHENNAI REGION	69,472.00
22	677	TAMILSELVAN. P	JUNIOR OFFICER- GRADE-II	CHENNAI REGION	65,648.00
23	707	JESURAJ SELWYN.S	JUNIOR OFFICER- GRADE-II	CHENNAI REGION	67,514.00
24	880	THIRUPURA SUNDARI.D	JUNIOR OFFICER- GRADE-II	CHENNAI REGION	65,243.00
25	1010	SIVARAJ.M	OFFICE ASSISTANT GRADE-I	CHENNAI REGION	27,922.00
26	649	MANOHARAN. V.S	SENIOR MANAGER	COIMBATORE	104,710.00
27	381	JAGANNATHAN, N	SENIOR OFFICER	COIMBATORE	69,353.00
28	497	VILASINI. G	JUNIOR OFFICER- GRADE-I	COIMBATORE	68,493.00
29	764	SELVARAJ. A.	JUNIOR OFFICER- GRADE-II	COIMBATORE	62,261.00
30	819	KINGSTON NIRMALKUMAR. J	JUNIOR OFFICER- GRADE-II	COIMBATORE	61,002.00
31	820	THAVAMANI K	JUNIOR OFFICER- GRADE-II	COIMBATORE	61,052.00
32	1054	UDAYAKUMAR.M	JUNIOR OFFICER- GRADE-III	COIMBATORE	52,534.00
33	1060	PANDIAN.G	JUNIOR OFFICER- GRADE-III	COIMBATORE	51,888.00
34	1061	NEELAVATHI.P	JUNIOR OFFICER- GRADE-III	COIMBATORE	52,584.00
35	1121	NIRMALA MARY. M.	ASSISTANT GRADE-III	COIMBATORE	29,541.00
36	1072	RAMAMOORTHY N	RECORD CLERK- GRADE-III	COIMBATORE	28,771.00
37	1077	VELMURUGAN. K	DRIVER-GRADE-I	COIMBATORE	48,820.00
38	560	KANDASAMY S.K.	ASST. GENERAL MANAGER	COIMBATORE REGION	142,839.00
39	760	RENGANATHAN.T	SENIOR MANAGER	COIMBATORE REGION	101,677.00
40	452	SUGUNA PRABHAKARAN R	SENIOR OFFICER	COIMBATORE REGION	69,981.00
41	615	GANAPATHYAMMAL. R	OFFICER-GRADE-III	COIMBATORE REGION	71,774.00
42	774	BALASIVASANKARAN. B.	JUNIOR OFFICER- GRADE-II	COIMBATORE REGION	61,002.00
43	953	NACHIMUTHU.K	DRIVER-GRADE-I	COIMBATORE	48,620.00

				REGION	
44	713	GANAPATHY.S	OFFICE ASSISTANT GRADE-I	COIMBATORE REGION	29,118.00
45	780	RAMESH.R.J	SENIOR MANAGER	CUDDALORE	105,574.00
46	315	SELVARAJU. K.	SENIOR OFFICER	CUDDALORE	78,663.00
47	613	RAJENDRAN.M	OFFICER-GRADE-III	CUDDALORE	65,950.00
48	888	SARASWATHI. S.K.	JUNIOR OFFICER- GRADE-II	CUDDALORE	61,501.00
49	1063	LAKSHMANAN.A	JUNIOR OFFICER- GRADE-III	CUDDALORE	51,794.00
50	1106	RADHA K. (1106)	JUNIOR OFFICER- GRADE-III	CUDDALORE	51,128.00
51	313	VASAN.A	RECORD CLERK- GRADE-I	CUDDALORE	35,366.00
52	675	SUNDARAMURTHY.M (675)	SENIOR MANAGER	DHARMAPURI BRANCH	103,904.00
53	482	ILANGO.S.P.R	OFFICER-GRADE-III	DHARMAPURI BRANCH	69,778.00
54	538	CHANDRAMOULI.G	OFFICER-GRADE-III	DHARMAPURI BRANCH	65,834.00
55	770	UMARANI.S	JUNIOR OFFICER- GRADE-II	DHARMAPURI BRANCH	60,749.00
56	1055	RAVIKUMAR.J	JUNIOR OFFICER- GRADE-III	DHARMAPURI BRANCH	51,128.00
57	1074	MADHAN.M	RECORD CLERK- GRADE-III	DHARMAPURI BRANCH	28,371.00
58	1091	MATHAIYAN.K	DRIVER-GRADE-I	DHARMAPURI BRANCH	48,220.00
59	676	EKAMBARAM.V	SENIOR MANAGER	DINDIGUL	103,904.00
60	429	YATHIRAJULU.R	SENIOR OFFICER	DINDIGUL	69,273.00
61	524	MILTON.B.H.S	OFFICER-GRADE-III	DINDIGUL	69,592.00
62	526	RAJA KUMAR.H	OFFICER-GRADE-III	DINDIGUL	67,017.00
63	703	LAKSHMI.P	JUNIOR OFFICER- GRADE-II	DINDIGUL	63,278.00
64	705	JAGANATHAN. L.	JUNIOR OFFICER- GRADE-II	DINDIGUL	60,707.00
65	842	CHITHIRAI SELVI.P	JUNIOR OFFICER- GRADE-II	DINDIGUL	61,429.00
66	605	MURUGESAN.M (1961)	DRIVER-GRADE-I	DINDIGUL	48,243.00
67	811	RAJENDRAN.V.A.	MANAGER-GRADE-III	ERODE	95,976.00

68	522	RAMASAMY, K [522]	OFFICER-GRADE-III	ERODE	65,834.00
69	767	RAMAKRISHNAN.S (767)	JUNIOR OFFICER- GRADE-II	ERODE	61,454.00
70	884	SENTHILKUMARI.B	JUNIOR OFFICER- GRADE-II	ERODE	62,040.00
71	900	SANGAMITHIRAI.J	JUNIOR OFFICER- GRADE-III	ERODE	55,321.00
72	1048	SENTHILKUMAR.S	JUNIOR OFFICER- GRADE-III	ERODE	51,128.00
73	1052	THILAGAM.K	JUNIOR OFFICER- GRADE-III	ERODE	51,128.00
74	1064	DHANALAKSHMI.E	JUNIOR OFFICER- GRADE-III	ERODE	50,448.00
75	373	RAVINDRAN. P	RECORD CLERK- GRADE-I	ERODE	34,179.00
76	1103	VENKATESWARAN.T	DRIVER-GRADE-I	ERODE	48,235.00
77	268	GOVINDSWAMYNATHAN.S	GENERAL MANAGER	HEAD OFFICE	139,636.00
78	801	KIRUBAKARAN.T	GENERAL MANAGER	HEAD OFFICE	128,082.00
79	424	SUBRAMANIAN.K.V	DEPUTY GENERAL MANAGER	HEAD OFFICE	110,752.00
80	468	ILANGO.P	DEPUTY GENERAL MANAGER	HEAD OFFICE	112,452.00
81	472	SRINIVASAN.G	DEPUTY GENERAL MANAGER	HEAD OFFICE	124,463.00
82	1019	MURALIDHARAN. S.	DEPUTY GENERAL MANAGER	HEAD OFFICE	111,432.00
83	507	VARADARAJAN. S	ASST. GENERAL MANAGER	HEAD OFFICE	107,093.00
84	517	SUKUMAR.T.S	ASST. GENERAL MANAGER	HEAD OFFICE	105,979.00
85	551	SASHIKALA.S (551)	ASST. GENERAL MANAGER	HEAD OFFICE	111,988.00
86	552	KALATHY.N	ASST. GENERAL MANAGER	HEAD OFFICE	105,330.00
87	612	KISHOREKUMAR. R	ASST. GENERAL MANAGER	HEAD OFFICE	145,625.00
88	525	SEETHA RAMAN.K	SENIOR MANAGER	HEAD OFFICE	110,114.00
89	650	ASHOK. S	SENIOR MANAGER	HEAD OFFICE	106,350.00
90	670	MARAGATHAM.B	SENIOR MANAGER	HEAD OFFICE	104,679.00
91	719	ARUNASALARAJAN.S	SENIOR MANAGER	HEAD OFFICE	109,019.00

92	738	DURAIRAJ.D	SENIOR MANAGER	HEAD OFFICE	108,763.00
93	749	CHOCKANATHAN. S	SENIOR MANAGER	HEAD OFFICE	104,239.00
94	755	RANGARAJU.M	SENIOR MANAGER	HEAD OFFICE	93,150.00
95	823	MALLIGA.M	MANAGER-GRADE-III	HEAD OFFICE	99,430.00
96	1038	RAJU, A.J.S.	MANAGER-GRADE-III	HEAD OFFICE	94,843.00
97	1082	VEERABADRAN.B	MANAGER-GRADE-III	HEAD OFFICE	95,679.00
98	402	JAYANTHI.B	DEPUTY MANAGER	HEAD OFFICE	93,143.00
99	278	LALITHA. T.	SENIOR OFFICER	HEAD OFFICE	76,346.00
100	303	ANBALAGAN. S (303)	SENIOR OFFICER	HEAD OFFICE	79,130.00
101	304	SATHYANARAYANAN K	SENIOR OFFICER	HEAD OFFICE	81,063.00
102	400	THAMIZHARASI.K	SENIOR OFFICER	HEAD OFFICE	72,465.00
103	433	NAGARAJAN S. (433)	SENIOR OFFICER	HEAD OFFICE	72,688.00
104	449	HARIKUMAR D.	SENIOR OFFICER	HEAD OFFICE	71,621.00
105	1122	SURIYA. J	SENIOR OFFICER	HEAD OFFICE	60,092.00
106	1125	NANDHINI DEVI. M	SENIOR OFFICER	HEAD OFFICE	60,007.00
107	1127	GOWRI. P	SENIOR OFFICER	HEAD OFFICE	57,684.00
108	494	KOTEESWARAN.M	OFFICER-GRADE-III	HEAD OFFICE	69,440.00
109	451	ROSEE.A.K	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	70,418.00
110	510	PRABAKARAN.K	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	70,113.00
111	564	KRISHNAKUMARI. K.	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	70,113.00
112	565	SHANTHI.C (565)	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	70,113.00
113	568	RAJENDRAN.P	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	70,113.00
114	577	YESSOLAKSHMI.S.N	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	69,433.00
115	578	KARUNANITHI.R.	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	69,433.00
116	594	VALAYAPATHY.R	JUNIOR OFFICER- GRADE-I	HEAD OFFICE	71,342.00
117	637	PRASHANTHI.K	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	65,608.00
118	639	PRASAD.P.S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,468.00
119	663	MOHANKUMAR C.M.V.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,331.00

120	665	GEETHA.M	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
121	679	VENKATESH. GR.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
122	681	RAVICHANDRAN.M	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
123	682	VENKATESAN. C.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,308.00
124	684	USHARANI. S.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,834.00
125	686	ESWARAMURTHY.S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,308.00
126	687	SIVAKUMAR. N	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,308.00
127	688	RAJASEKARAN.S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
128	689	USHADEVI. SR.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,564.00
129	692	DEVAKUMAR.T.B	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,308.00
130	693	SRIDHAR. G.B.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,308.00
131	694	GAYAS BASHA.J	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
132	696	SUBBIAH.S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
133	698	RAVICHANDRAN.V	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,338.00
134	700	SURESH.K	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,308.00
135	704	KANDAVEL. S.S.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
136	708	VIMALA K.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,884.00
137	715	KUMUDAVALLI. R.	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,589.00
138	721	VIJEYA. VR	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	66,351.00
139	728	NAGARAJAN.S (728)	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	67,514.00
140	729	USHA RANI.M	JUNIOR OFFICER-	HEAD OFFICE	66,834.00

			GRADE-II		
141	830	SEKAR. M	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,779.00
142	836	KUMARESAN.G	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,779.00
143	843	SATHIYAVATHI.K.K	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,829.00
144	856	RAJU T.V.G	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	62,619.00
145	858	RAMATHILAKAM.M	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	54,922.00
146	860	GOKULAKRISHNAN.T.S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,872.00
147	861	ANBALAGAN. S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	61,448.00
148	863	SUNDARARAJAN.G	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,779.00
149	865	SULOCHANA.M	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,899.00
150	871	SANTHANA KENNEDY.P	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	61,962.00
151	873	RAMESH BABU. E	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	61,962.00
152	877	SANTHOSH KUMAR.N	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,999.00
153	882	THANGAKRISHNAN.M	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	62,792.00
154	883	VALARMATHI.R (883)	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	65,266.00
155	886	MAHESH.P.S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	65,243.00
156	902	MEENAKSHI. R	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,849.00
157	912	KOMALAVALLI.P	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	65,293.00
158	1025	MOHAN. S	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	63,779.00
159	1041	MURALI.P	JUNIOR OFFICER- GRADE-II	HEAD OFFICE	64,895.00
160	1042	THIRUGNANA SAMBANDAM.T	JUNIOR OFFICER- GRADE-III	HEAD OFFICE	53,334.00

161	600	SOMARAJ.M	ASSISTANT GRADE-III	HEAD OFFICE	34,241.00
162	736	RANGANATHAN.P	ASSISTANT GRADE-III	HEAD OFFICE	33,561.00
163	441	ANNADURAI. M	RECORD CLERK- GRADE-II	HEAD OFFICE	33,536.00
164	1027	RAMESH.B	RECORD CLERK- GRADE-III	HEAD OFFICE	29,318.00
165	305	BALARAMAN, P	DRIVER-GRADE-I	HEAD OFFICE	51,465.00
166	782	VENKATESAN.V	DRIVER-GRADE-I	HEAD OFFICE	49,860.00
167	803	ANTHONY RAJ. R.M	DRIVER-GRADE-I	HEAD OFFICE	49,883.00
168	814	SADASIVARAJ, R	DRIVER-GRADE-I	HEAD OFFICE	49,860.00
169	821	VEERAPANDIAN.S	DRIVER-GRADE-I	HEAD OFFICE	49,860.00
170	924	SHANMUGAM. M	DRIVER-GRADE-I	HEAD OFFICE	49,860.00
171	1012	ANANDAN.G	DRIVER-GRADE-I	HEAD OFFICE	49,890.00
172	1013	GUNALAN. J	DRIVER-GRADE-I	HEAD OFFICE	49,935.00
173	1078	JAYAVELU A.	DRIVER-GRADE-I	HEAD OFFICE	49,860.00
174	264	YESUBABU.D	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	35,612.00
175	439	SEKAR.K	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	32,173.00
176	592	VIJAYAKUMAR. K	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	29,739.00
177	805	GOVINDASAMY.V	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	28,988.00
178	807	SUBRAMANIYAN.A	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	29,098.00
179	925	RAVICHANDRAN.D	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	28,662.00
180	1011	MANI.V	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	28,662.00
181	1021	SANKAR.A	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	27,472.00
182	1036	RAMESH.R	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	28,602.00
183	1069	RAMESH.P	OFFICE ASSISTANT GRADE-I	HEAD OFFICE	28,368.00
184	1023	INDRA.R	OFFICE ASSISTANT GRADE-II	HEAD OFFICE	26,392.00
185	1028	THAINEES MARY	OFFICE ASSISTANT GRADE-II	HEAD OFFICE	25,650.00
186	1037	SELVAM.V	OFFICE ASSISTANT	HEAD OFFICE	24,870.00

			GRADE-II		
187	920	MOHAN.T	MANAGER-GRADE-III	HOSUR	97,476.00
188	420	ELAVARASI.P	SENIOR OFFICER	HOSUR	70,587.00
189	573	MOHAN.D	JUNIOR OFFICER- GRADE-I	HOSUR	69,288.00
190	579	VALAIYAPATHY.S	JUNIOR OFFICER- GRADE-I	HOSUR	69,263.00
191	702	ELANGOVAN.L.	JUNIOR OFFICER- GRADE-II	HOSUR	66,689.00
192	706	SURYAMURTHY.S	JUNIOR OFFICER- GRADE-II	HOSUR	66,614.00
193	773	DEVI.S	JUNIOR OFFICER- GRADE-II	HOSUR	62,899.00
194	818	KANCHANA DEVI. K.	JUNIOR OFFICER- GRADE-II	HOSUR	61,816.00
195	653	SUNDARAM.K (653)	RECORD CLERK- GRADE-II	HOSUR	31,320.00
196	357	MURUGAN.S (357)	DEPUTY MANAGER	KARAIKUDI	90,558.00
197	293	GOPAKUMAR.V	SENIOR OFFICER	KARAIKUDI	73495
198	294	SAMPATH.M	SENIOR OFFICER	KARAIKUDI	73,472.00
199	437	MOHAN.P	SENIOR OFFICER	KARAIKUDI	70,311.00
200	840	VASANTHI P.	JUNIOR OFFICER- GRADE-II	KARAIKUDI	60,292.00
201	1075	MURUGAN. S (1075)	DRIVER-GRADE-I	KARAIKUDI	48,020.00
202	1116	SANJEEVI.R	OFFICE ASSISTANT GRADE-II	KARAIKUDI	25,199.00
203	754	GUNASEKARAN P	SENIOR MANAGER	KARUR	103,695.00
204	344	KATHIRVEL.R	SENIOR OFFICER	KARUR	67,857.00
205	528	PONNAMBALAM.P	OFFICER-GRADE-III	KARUR	67,067.00
206	532	RAJENDRAN.R	OFFICER-GRADE-III	KARUR	65,909.00
207	580	SIVAKAMI.T.S	OFFICER-GRADE-III	KARUR	65,834.00
208	543	RAMKUMAR.V	JUNIOR OFFICER- GRADE-I	KARUR	67,083.00
209	752	DINAKARAN.K	SENIOR MANAGER	KURICHI BRANCH	108,330.00
210	328	NAGARAJ.S (1960)	SENIOR OFFICER	KURICHI BRANCH	78,818.00
211	379	BASKARAN. R (379)	SENIOR OFFICER	KURICHI BRANCH	69,958.00
212	493	JACKSON.M	OFFICER-GRADE-III	KURICHI BRANCH	66,594.00
213	769	RAJAN RAAMALINGAM. N	JUNIOR OFFICER- GRADE-II	KURICHI BRANCH	62,236.00

214	813	RAJATHI. R.	JUNIOR OFFICER- GRADE-II	KURICHI BRANCH	60,342.00
215	1062	SASIKALA. L (1062)	JUNIOR OFFICER- GRADE-III	KURICHI BRANCH	51,888.00
216	1101	SHANMUGASUNDARAM, N	DRIVER-GRADE-I	KURICHI BRANCH	48,820.00
217	1070	SIVALINGAM. N	OFFICE ASSISTANT GRADE-I	KURICHI BRANCH	27,972.00
218	779	BHUVANESWARI K	MANAGER-GRADE-III	MADURAI BRANCH	97,681.00
219	406	ESWARLAL .P.N.B	SENIOR OFFICER	MADURAI BRANCH	70,033.00
220	443	BASKARAN.P.S	SENIOR OFFICER	MADURAI BRANCH	71,094.00
221	448	GANESH BABU.M.L	OFFICER-GRADE-III	MADURAI BRANCH	70,723.00
222	638	PARTHASARATHY.R	JUNIOR OFFICER- GRADE-II	MADURAI BRANCH	64,598.00
223	644	THARCIS MANOHARAN, A	JUNIOR OFFICER- GRADE-II	MADURAI BRANCH	64,598.00
224	850	THIAGARAJAN.R	JUNIOR OFFICER- GRADE-II	MADURAI BRANCH	61,022.00
225	853	KANNAN K.	JUNIOR OFFICER- GRADE-II	MADURAI BRANCH	62,259.00
226	899	TAMILSELVI .C	JUNIOR OFFICER- GRADE-II	MADURAI BRANCH	61,052.00
227	901	KANAGARAJAN.K	JUNIOR OFFICER- GRADE-II	MADURAI BRANCH	61,002.00
228	1110	SHANMUGASUNDARAM S.	RECORD CLERK- GRADE-III	MADURAI BRANCH	27,100.00
229	1068	CHINNADURAI.S	DRIVER-GRADE-I	MADURAI BRANCH	48,843.00
230	426	GANESARAJARAM.R.B	DEPUTY GENERAL MANAGER	MADURAI REGION	111,253.00
231	425	SELVARAJ A.P.	DEPUTY MANAGER	MADURAI REGION	95,738.00
232	465	MAHENDRANATH, N.K.	SENIOR OFFICER	MADURAI REGION	71,071.00
233	635	DHASARATHAN.S	JUNIOR OFFICER- GRADE-II	MADURAI REGION	65,758.00
234	844	MURUGAN N.P.	JUNIOR OFFICER- GRADE-II	MADURAI REGION	62,139.00
235	849	BALASUBRAMANIAN.S (849)	JUNIOR OFFICER- GRADE-II	MADURAI REGION	62,139.00
236	894	KANDASAMY KANNAN.G	JUNIOR OFFICER- GRADE-II	MADURAI REGION	60,802.00
237	1109	AMMAVASI.A	RECORD CLERK- GRADE-III	MADURAI REGION	27,100.00

238	434	BASKARAN.R (434)	SENIOR OFFICER	NAGAPPATTINAM FO	70,386.00
239	1058	SIVANANDAM .A.M.	JUNIOR OFFICER- GRADE-III	NAGAPPATTINAM FO	51,824.00
240	756	SUNDARESAN.A.R	SENIOR MANAGER	NAGERCOIL	102,675.00
241	359	RAJABAI.V.	SENIOR OFFICER	NAGERCOIL	77,439.00
242	414	THAMILARASI. S.	SENIOR OFFICER	NAGERCOIL	69,273.00
243	479	GRACY.T.	OFFICER-GRADE-III	NAGERCOIL	69,963.00
244	486	RAJA.V	OFFICER-GRADE-III	NAGERCOIL	69,990.00
245	490	VANAJAKUMARI.T.	OFFICER-GRADE-III	NAGERCOIL	67,090.00
246	717	JOHN BRIGHT.M.	JUNIOR OFFICER- GRADE-II	NAGERCOIL	65,114.00
247	895	RAVIKUMAR.P.S	JUNIOR OFFICER- GRADE-II	NAGERCOIL	61,469.00
248	1065	NAGARAJAN.P	JUNIOR OFFICER- GRADE-III	NAGERCOIL	51,357.00
249	388	RAJASEKARAN.K.	DRIVER-GRADE-I	NAGERCOIL	49,987.00
250	796	SAHADEVAN.G	MANAGER-GRADE-III	NAMAKKAL BRANCH	97,030.00
251	523	VENKATESAN.R	OFFICER-GRADE-III	NAMAKKAL BRANCH	65,834.00
252	545	NAGARAJAN.A (545)	OFFICER-GRADE-III	NAMAKKAL BRANCH	65,229.00
253	549	SAKTHIVEL.J	OFFICER-GRADE-III	NAMAKKAL BRANCH	65,909.00
254	617	RAVIKUMAR.V	OFFICER-GRADE-III	NAMAKKAL BRANCH	65,950.00
255	726	VALARMATHI.R (726)	JUNIOR OFFICER- GRADE-II	NAMAKKAL BRANCH	65,164.00
256	1108	PALANISAMY.K	DRIVER-GRADE-I	NAMAKKAL BRANCH	46,765.00
257	1097	LAKSHMANAN.B	OFFICE ASSISTANT GRADE-I	NAMAKKAL BRANCH	27,979.00
258	537	PARIMELALAGAN.G	OFFICER-GRADE-III	PERAMBALUR FO	67,092.00
259	1053	RANI.V	JUNIOR OFFICER- GRADE-III	PERAMBALUR FO	50,448.00
260	602	RAJU.V	ASSISTANT GRADE-III	PERAMBALUR FO	33,669.00
261	627	SUBRAMANIAN.C	SENIOR MANAGER	PUDUKKOTTAI	100,842.00
262	289	PADMAVATHY.R	SENIOR OFFICER	PUDUKKOTTAI	72,717.00
263	444	RAGHAVAN.S	SENIOR OFFICER	PUDUKKOTTAI	70,386.00

264	521	NAGARAJAN.D	JUNIOR OFFICER- GRADE-I	PUDUKKOTTAI	68,994.00
265	828	PALANISELVAM.B	JUNIOR OFFICER- GRADE-II	PUDUKKOTTAI	60,266.00
266	906	MUTHUKUMAR.G	JUNIOR OFFICER- GRADE-II	PUDUKKOTTAI	62,302.00
267	318	SANKAR.V.S	JUNIOR OFFICER- GRADE-III	PUDUKKOTTAI	50,641.00
268	1066	SURESHKUMAR.V	RECORD CLERK- GRADE-III	PUDUKKOTTAI	29,949.00
269	596	KANNAN.L	DRIVER-GRADE-I	PUDUKKOTTAI	48,220.00
270	1093	CHANDRASEKARAN.A	OFFICE ASSISTANT GRADE-I	PUDUKKOTTAI	27,442.00
271	411	NARAYANAN.R	SENIOR OFFICER	RAMANATHAPURAM FO	69,273.00
272	839	CHITRA.S	JUNIOR OFFICER- GRADE-II	RAMANATHAPURAM FO	60,292.00
273	1105	MANOHARAN.M.R	JUNIOR OFFICER- GRADE-III	RAMANATHAPURAM FO	51,824.00
274	743	KATHIRESAN M	ASSISTANT GRADE-III	RAMANATHAPURAM FO	33,201.00
275	1115	MUNIYASAMY. M	OFFICE ASSISTANT GRADE-II	RAMANATHAPURAM FO	25,199.00
276	788	TAMILARASAN.A	MANAGER-GRADE-III	SALEM	97,465.00
277	534	GOVINDARAJU.K	OFFICER-GRADE-III	SALEM	66,244.00
278	733	SUBRAMANINAN.D	JUNIOR OFFICER- GRADE-II	SALEM	64,288.00
279	862	SURESH BABU.D	JUNIOR OFFICER- GRADE-II	SALEM	61,739.00
280	1047	KAMARAJ.S	JUNIOR OFFICER- GRADE-III	SALEM	51,488.00
281	1104	KASIMANI.S	ASSISTANT GRADE-III	SALEM	33,354.00
282	624	RAMASAMY.U	ASST. GENERAL MANAGER	SALEM REGION	109,739.00
283	621	RAMASAMY.P	SENIOR MANAGER	SALEM REGION	104,334.00
284	312	AYYAVU.A.S	SENIOR OFFICER	SALEM REGION	79,023.00
285	536	THACHINAMOORTHY.T	OFFICER-GRADE-III	SALEM REGION	66,194.00
286	772	JEHANGIR BASHA.M	JUNIOR OFFICER- GRADE-II	SALEM REGION	61,739.00
287	881	HEMALATHA.S	JUNIOR OFFICER-	SALEM REGION	59,558.00

			GRADE-II		
288	1090	RAMACHANDRAN.M	RECORD CLERK- GRADE-III	SALEM REGION	29,469.00
289	923	ELENCEZHIAN.K	MANAGER-GRADE-III	SIVAKASI	95,901.00
290	487	THIYAGARAJAN.T (487)	OFFICER-GRADE-III	SIVAKASI	65,154.00
291	841	SELVI.P	JUNIOR OFFICER- GRADE-II	SIVAKASI	60,292.00
292	847	VIJAYALAKSHMI K	JUNIOR OFFICER- GRADE-II	SIVAKASI	61449
293	875	GOVINDARAJI.M	JUNIOR OFFICER- GRADE-II	SIVAKASI	59,198.00
294	909	KARUNAGARAN.B	JUNIOR OFFICER- GRADE-II	SIVAKASI	60,292.00
295	1114	BOSE.K	RECORD CLERK- GRADE-III	SIVAKASI	28,280.00
296	1118	JAYAPPAUL.P	DRIVER-GRADE-II	SIVAKASI	41,652.00
297	784	JANARDHANAN.K	SENIOR MANAGER	TAMBARAM BRANCH	93,428.00
298	364	VIJAYALAKSHMI, M	SENIOR OFFICER	TAMBARAM BRANCH	74,358.00
299	446	RATHINAMOORTHY.G	SENIOR OFFICER	TAMBARAM BRANCH	72,711.00
300	478	HEMALATHA. R.	SENIOR OFFICER	TAMBARAM BRANCH	71,421.00
301	1124	KATHAMBARI. S	SENIOR OFFICER	TAMBARAM BRANCH	60,167.00
302	643	SHANTHI. C (643)	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	66,331.00
303	685	CHANDRIKA.P.R	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	65,628.00
304	691	SIVASAKTHI.A	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	66,358.00
305	812	ANANTHI. V	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	62,439.00
306	855	EDWIN.J	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	61,989.00
307	876	ARANGASAMY. P	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	60,672.00
308	905	MAITHEEN GANI.A	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	62,442.00

309	910	JAYALAKSHMI.C	JUNIOR OFFICER- GRADE-II	TAMBARAM BRANCH	62,619.00
310	1024	BARATHAZVAR. E	JUNIOR OFFICER- GRADE-III	TAMBARAM BRANCH	53,334.00
311	273	VEERARAGHAVAN. B.G.	ASSISTANT GRADE-II	TAMBARAM BRANCH	44,126.00
312	1022	MURALI KRISHNAN.A	DRIVER-GRADE-I	TAMBARAM BRANCH	48,315.00
313	502	KHADERKHAN N.	OFFICE ASSISTANT GRADE-II	TAMBARAM BRANCH	23,376.00
314	778	CHITRA SHENBAGA VALLI.R	MANAGER-GRADE-III	THANJAVUR	98,730.00
315	547	RAJENDRAN.K	OFFICER-GRADE-III	THANJAVUR	65,909.00
316	781	RATNABAI KESAL RANI.W	JUNIOR OFFICER- GRADE-II	THANJAVUR	61,399.00
317	854	SANTHANAM.D	JUNIOR OFFICER- GRADE-II	THANJAVUR	59,539.00
318	866	THENMOZHI. C	JUNIOR OFFICER- GRADE-II	THANJAVUR	63,118.00
319	1120	USHA.C	ASSISTANT GRADE-III	THANJAVUR	29,121.00
320	1095	MATHIALAGAN .P.	DRIVER-GRADE-I	THANJAVUR	48,220.00
321	1076	SELVAM.P	OFFICE ASSISTANT GRADE-II	THANJAVUR	27,442.00
322	466	SHANMUGASUNDARAM.M	SENIOR OFFICER	THENI FIELD OFFICE	69,296.00
323	488	THANGARAJU S.	JUNIOR OFFICER- GRADE-I	THENI FIELD OFFICE	67,788.00
324	809	MURUGAVEL.M	JUNIOR OFFICER- GRADE-II	THENI FIELD OFFICE	61,499.00
325	1085	KARUNAKARAN.T	DEPUTY MANAGER	THOOTHUKUDI	91,498.00
326	432	RAMAKRISHNAN.N	SENIOR OFFICER	THOOTHUKUDI	70,386.00
327	618	SHANTHA.N.	OFFICER-GRADE-III	THOOTHUKUDI	67,208.00
328	816	SELVI.B	JUNIOR OFFICER- GRADE-II	THOOTHUKUDI	61,469.00
329	887	RAJESWARI.K	JUNIOR OFFICER- GRADE-II	THOOTHUKUDI	60,316.00
330	907	CHELLADURAI.C	JUNIOR OFFICER- GRADE-II	THOOTHUKUDI	60,316.00
331	1107	BALAKRISHNAN.A	JUNIOR OFFICER- GRADE-III	THOOTHUKUDI	51,128.00

332	599	KOMBIAH.M	ASSISTANT GRADE-III	THOOTHUKUDI	34,202.00
333	742	RAMAMOORTHY.A	DRIVER-GRADE-I	THOOTHUKUDI	48,253.00
334	789	SUSIL KUMAR.K	MANAGER-GRADE-III	TIRUCHIRAPALLI	97,281.00
335	296	RAMALINGAM.S	SENIOR OFFICER	TIRUCHIRAPALLI	73,832.00
336	435	GANAPATHI.P	SENIOR OFFICER	TIRUCHIRAPALLI	69,558.00
337	459	BALASUBRAMANIAN .K.	SENIOR OFFICER	TIRUCHIRAPALLI	69,581.00
338	485	DEVARAJ.R	OFFICER-GRADE-III	TIRUCHIRAPALLI	70,138.00
339	542	VENKATARAMANAN .S	OFFICER-GRADE-III	TIRUCHIRAPALLI	67,427.00
340	548	MOHAMED HANEEFA .A.	OFFICER-GRADE-III	TIRUCHIRAPALLI	67,377.00
341	1112	SANTHANAM.A	DRIVER-GRADE-II	TIRUCHIRAPALLI	43,333.00
342	793	MURUGESAN.K. (793)	MANAGER-GRADE-III	TIRUNELVELI	95,581.00
343	428	BHARATHI.S	SENIOR OFFICER	TIRUNELVELI	69,708.00
344	436	MURUGESAN.K. (436)	SENIOR OFFICER	TIRUNELVELI	69,558.00
345	872	SELVAN ARUMUGAM.T	JUNIOR OFFICER- GRADE-II	TIRUNELVELI	59,585.00
346	889	SHANTHA.P	JUNIOR OFFICER- GRADE-II	TIRUNELVELI	60,626.00
347	898	CHOCKALINGAM. V.M.	JUNIOR OFFICER- GRADE-II	TIRUNELVELI	61,859.00
348	1056	MURUGAN.M.C	JUNIOR OFFICER- GRADE-III	TIRUNELVELI	51,508.00
349	783	SUKUMARAN, R	DRIVER-GRADE-I	TIRUNELVELI	48,390.00
350	598	GURURAJAPATHY.A	ASST. GENERAL MANAGER	TIRUNELVELI REGION	111,781.00
351	668	JAYANANDHAKUMAR.V	SENIOR MANAGER	TIRUNELVELI REGION	108,207.00
352	415	ANTHONY RAJ.S	SENIOR OFFICER	TIRUNELVELI REGION	69,558.00
353	891	PAKSHIRAJAN.M.	JUNIOR OFFICER- GRADE-II	TIRUNELVELI REGION	60,602.00
354	893	MOTHA RENALD	JUNIOR OFFICER- GRADE-II	TIRUNELVELI REGION	61,809.00
355	672	ANTONYCHAMY,B.	DRIVER-GRADE-I	TIRUNELVELI REGION	48,613.00
356	825	RAJENDRAN.S	MANAGER-GRADE-III	TIRUPPUR	96,996.00
357	310	TIRUPATHI. R	SENIOR OFFICER	TIRUPPUR	78,713.00
358	1123	BABY. S	SENIOR OFFICER	TIRUPPUR	58,647.00
359	810	RAJASEKARAN.R.A.	JUNIOR OFFICER- GRADE-II	TIRUPPUR	59,639.00

360	822	MUSTHIRI MOHAMMED	JUNIOR OFFICER- GRADE-II	TIRUPPUR	60,292.00
361	827	NAGARAJAN. R	JUNIOR OFFICER- GRADE-II	TIRUPPUR	60,262.00
362	892	KALIDASU.P	JUNIOR OFFICER- GRADE-II	TIRUPPUR	61,499.00
363	1071	SHANMUGASAMY.S	DRIVER-GRADE-I	TIRUPPUR	48,243.00
364	712	THANGARAJ. K	OFFICE ASSISTANT GRADE-II	TIRUPPUR	25,741.00
365	623	PAULRAJAN.E	ASST. GENERAL MANAGER	TIRUVALLUR BRANCH	108,810.00
366	777	PALANIVEL.R	SENIOR MANAGER	TIRUVALLUR BRANCH	105,075.00
367	372	KIRUPA N.	DEPUTY MANAGER	TIRUVALLUR BRANCH	93,143.00
368	251	MANOHAR.S	ASSISTANT MANAGER	TIRUVALLUR BRANCH	90,224.00
369	408	RAVINDRAN. S	SENIOR OFFICER	TIRUVALLUR BRANCH	71,673.00
370	481	SUNDARI.K	OFFICER-GRADE-III	TIRUVALLUR BRANCH	72,383.00
371	634	BALACHANDAR.A.R	OFFICER-GRADE-III	TIRUVALLUR BRANCH	66,470.00
372	562	SELVAMANI.E	JUNIOR OFFICER- GRADE-I	TIRUVALLUR BRANCH	69,483.00
373	683	MOHANKUMAR. P	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	66,308.00
374	695	SIVASANKARAN.N	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	67,514.00
375	697	VIJAYA.J	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	66,884.00
376	720	SANKAR.V	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	67,514.00
377	722	PARTHASARATHY. A.	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	67,514.00
378	724	SOMASUNDARAM.K.R	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	66,358.00
379	763	AMUDHA.E	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	62,666.00
380	829	PARTHIBAN S	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	62,642.00

381	837	BHUVANESWARI.N.P	JUNIOR OFFICER- GRADE-II	TIRUVALLUR BRANCH	62,642.00
382	671	KIRUBARANI.S	JUNIOR OFFICER- GRADE-III	TIRUVALLUR BRANCH	51,502.00
383	1002	BALAKUMAR.K	DRIVER-GRADE-I	TIRUVALLUR BRANCH	49,860.00
384	590	JAYAKUMAR.R	OFFICE ASSISTANT GRADE-I	TIRUVALLUR BRANCH	29,739.00
385	571	KUMARAPPAN.L	OFFICER-GRADE-III	TIRUVANNAMALAI FO	67,092.00
386	723	ELIZABETH.V	JUNIOR OFFICER- GRADE-II	TIRUVANNAMALAI FO	65,164.00
387	831	RAVI.M	JUNIOR OFFICER- GRADE-II	TIRUVANNAMALAI FO	60,292.00
388	1113	JAISANKAR.D	DRIVER-GRADE-II	TIRUVANNAMALAI FO	42,973.00
389	501	MATHIAZHAGAN.V	DEPUTY GENERAL MANAGER	TRICHY REGION	110,412.00
390	800	KUMAR.V	MANAGER-GRADE-III	TRICHY REGION	100,923.00
391	380	SARAVANAGANESAN.P	SENIOR OFFICER	TRICHY REGION	66,269.00
392	874	KARTHINI.P	JUNIOR OFFICER- GRADE-II	TRICHY REGION	60,579.00
393	885	GOVINDARAJ.R	JUNIOR OFFICER- GRADE-II	TRICHY REGION	63,403.00
394	354	SUNDARAM.K (354)	RECORD CLERK- GRADE-I	TRICHY REGION	39,628.00
395	368	SEKAR. P	DRIVER-GRADE-I	TRICHY REGION	50,035.00
396	652	MALA. W.B.	ASST. GENERAL MANAGER	VELLORE	107,610.00
397	798	THIRUNAVUKKARASU. S (798)	MANAGER-GRADE-III	VELLORE	99,543.00
398	629	JAMUNA. A	JUNIOR OFFICER- GRADE-II	VELLORE	63,688.00
399	631	SELVAKUMAR. M	JUNIOR OFFICER- GRADE-II	VELLORE	63,838.00
400	640	RAMAMURTHY. G (640)	JUNIOR OFFICER- GRADE-II	VELLORE	63,913.00
401	716	KALAISELVI.PL.S	JUNIOR OFFICER- GRADE-II	VELLORE	65,134.00
402	741	JEYAKUMARI. M	JUNIOR OFFICER- GRADE-II	VELLORE	s63,983.00

403	834	BHAVANI. M	JUNIOR OFFICER- GRADE-II	VELLORE	61,429.00
404	838	PICHANDI.A	JUNIOR OFFICER- GRADE-II	VELLORE	60,242.00
405	1094	SUBRAMANI.N	DRIVER-GRADE-I	VELLORE	48,230.00
406	656	RAVICHANDRAN.R	SENIOR MANAGER	VILLUPURAM	105,939.00
407	575	MOHANAKRISHNAN.N	JUNIOR OFFICER- GRADE-I	VILLUPURAM	67,788.00
408	734	PARVATHI.G	JUNIOR OFFICER- GRADE-II	VILLUPURAM	63,958.00
409	852	AUGUSTINE MANONMANI.K	JUNIOR OFFICER- GRADE-II	VILLUPURAM	61,179.00
410	908	ELAVARASAN.L	JUNIOR OFFICER- GRADE-II	VILLUPURAM	61,501.00
411	1050	SUTHA.S	JUNIOR OFFICER- GRADE-III	VILLUPURAM	51,824.00
412	1092	CHAKKARAVARTHY.K.	OFFICE ASSISTANT GRADE-I	VILLUPURAM	26,962.00
413	633	VARADHARAJ.J.K	JUNIOR OFFICER- GRADE-II	VIRUDHUNAGAR FO	65,073.00
414	646	KASTHURI.A	JUNIOR OFFICER- GRADE-II	VIRUDHUNAGAR FO	65,138.00
415	896	JEBARANI.S	JUNIOR OFFICER- GRADE-II	VIRUDHUNAGAR FO	60,366.00
416	584	SELVAN. S	RECORD CLERK- GRADE-II	VIRUDHUNAGAR FO	29,605.00

TOTAL

27,239,384.00

ANNEXURE VII
(Rs. in Lakhs)

DELEGATION OF SANCTION POWERS: EXISTING AND PROPOSED

Sl. No.	Type of Loan	By Branch Manager		Branch Sanction Committee		RLSC		MD/CMD		EC		BOARD	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
I	Transport Loans	10	10	50	50	200	200	--	--	500	500	Above 500	Above 500
II	Term Loans (new clients)	--	--	75	100	200	400	--	--	500	600	Above 500	Above 600
III	Term Loan for existing clients *	--	--	125	150	300	600	--	--	500	800	Above 500	Above 800
IV	For clients of same group	--	--	150	200	500	800	--	--	1000	1200	Above 1000	Above 1200
V	Open Term Loan	--	--	50	75	100	150	--	--	--	--	--	--
VI	Bill Finance-TNEB	--	--	500	500 (No change)	3000	3000 (No Change)	NIL	NIL	--	--	Above 3000	Above 3000
VII	Bill Finance-TWAD	--	--	500		3000				--	--	--	--
VII I	Drawee Bill Scheme for new clients	--	--	50	50	100	150	--	--	300	300	Above 300	Above 300
IX	Drawee Bill for existing customers	--	--	75	75	150	150	--	--	500	500	Above 500	Above 500
X	NBFCs/Joint Finance/Consortium Finance/High Cost borrowing	--	--	--	--	--	--	--	--	--	--	All cases	All cases
XI	Business Space Rental Scheme	--	--	--	--	--	--	--	--	500	500	Above 500	Above 500
XII	Generator loan (for existing clients irrespective of outstanding)	10	10	100	100	200	200	--	--	500	500	Above 500	Above 500
XII I	Take over of Loan	--	--	--	--	--	--	--	--	500	500	Above 500	Above 500
XI V	WCTL	--	--	50	50	150	200 **	--	--	--	--	--	--

* Existing customers complying with the following conditions:

- The unit is in standard category continuously for the last three completed years.
- The unit which have earned cash profit continuously for the last three completed years.
- The unit whose net worth is positive.

** Separately approved by the Board on 21.08.2015

Last modified on 14.03.2017